



~ Agenda ~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

PO Box 963
Durango, CO 81302
<http://co.laplata.co.us>

Friday, March 7, 2014

12:00 AM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

I. Call To Order and Introductions

II. Legal Advice CRS 24-6-402 (4)(b) and/or Negotiations CRS 24-6-402 (4)(e)

1. Discussion on SWConnect with Legal Council

III. Consent Agenda

1. Februrary 2014 Minutes
2. January 2014 Financials

IV. Decision Items

1. Fiber Emergency Repair Fund Contract
2. Broadband Service Agreement
3. Public Lands Renewable Energy Development Act Letter of Support
4. Health Insurance Renewal
5. FASTER Grant

V. Dicussion Items

VI. Reports

1. Director's Report
2. Responsible Administrator's Report
3. Housing Report
4. Transit Report

VII. Adjourn

ITEM NO. (ID # 1707)

DATE: 03/7/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Discussion on SWConnect with Legal Council

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ITEM NO. (ID # 1708)

DATE: 03/7/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Februrary 2014 Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- 7 Feb 2014 Minutes DRAFT (DOCX)

Southwest Colorado Council of Governments
February Board Meeting
7 February 2014
Durango Public Library

Board in Attendance:

Michael Whiting – Archuleta County
Joe Kerby – La Plata County
Dick White – City of Durango
Chris La May – Town of Bayfield
Andrea Philips – Town of Mancos
Shane Hale – City of Cortez
Lana Hancock – Town of Dolores
David Mitchem – Town of Pagosa Springs
William Tookey – San Juan County
Chris Tookey – Town of Silverton

Staff in Attendance:

Miriam Gillow-Wiles – Executive Director

Guests in Attendance:

Gloria Kaasch-Buerger – City of Durango
Ken Charles – DOLA

I. Call to Order

The meeting was called to order at 3:20pm

II. Consent Agenda: Minutes & Financials

Motion to Approve the Agenda: Dick White, Second: Willy Tookey. Passed by a unanimous voice vote.

III. Discussion:

Board of Directors Worker's Comp Coverage

Staff notified the Board that the SWCCOG did not have Worker's Comp coverage. The Executive Director had already applied to CIRSA for coverage, but the question of coverage for the Board had come up. Since the Board member were all covered under their entity's worker's comp they would not be covered under the CIRSA policy.

IGA DOLA Language:

Miriam Gillow-Wiles explained the memo in the Board Packet regarding the IGA language DOLA had requested to be cleaned up. The language does not need to be changed right now, but in the future the SWCCOG should revisit the matter to comply with State local government guidelines.

IV. Decision:

ICMA Resolution:

Staff requested the Board adopt Resolution 2014-02 naming ICMA Retirement Corporation as the deferred compensation plan for the SWCCOG

Motion to adopt Resolution 2014-02: Chris La May, Second: David Mitchem. Passed by unanimous voice vote.

State Internet Portal Authority Contract:

Staff reported that this will allow for a permanent solution for the SWCCOG email hosting as the transition away from the current web and email host. Miriam Gillow-Wiles has reported that she and Tony have lost emails and have many bounce back as the email service they are using now is old and not compatible with many newer systems. Prices reported in the packet were taken from the SIPA website, but will be tailored to the needs of the SWCCOG.

Motion to approve the Contract to Engage SIPA: Chris La May, Second: Dick White Passed by unanimous voice vote.

Western Lands Institute Grant:

Staff reported on how the grant would be used to look at creating resilient economies in the light of a changing climate. The discussion centered on time and resources of the SWCCOG and the Director. Miriam Gillow-Wiles said she may have to look at a consultant to help with this grant. However money from this grant could be used for staff time, including offsetting the cost of an administrative assistant or her salary.

Motion to Authorize the Executive Director to apply for the Western Lands and Communities Planning Grant: Andrea Philips, Second: Shane Hale. Motion Passed with all in favor except Chris La May voted no.

Approval of Amendment of DOLA Sustainability Grant:

Staff outlined the changes to the DOLA grant #7030 also known as the Sustainability Grant, including moving \$11,000 to the Director's salary and benefits and adding the Supportive Housing Tool Kit to what the Housing Coordinator's description. Staff left in SWConnect in case we are liable for funds expended, but not yet invoiced. Shane Hale had a few questions regarding operating funds which Ken Charles answered, these included if the SWCCOG was still eligible for DOLA grants [from former discussion regarding IGA language], and if the SWCCOG was eligible for a Best and Brightest Intern. Ken Charles stated the COG was eligible for grants but not for the Best and Brightest Intern, but we could request in the fall.

Motion to approve amendment of the DOLA Grant: Shane Hale, Second: William Tookey. Passed by unanimous voice vote.

V. Reports

Director's Report:

Staff stated that all invoices for the SCAN network must be to DOLA by April 30th. All invoices must be dated before March 31, 2014. Any extra moneys would go to cover the communities that have gone over budget.

There were no other questions about the reports in the Board Packet.

VI. Adjourned at 4:00pm

ITEM NO. (ID # 1709)

DATE: 03/7/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: January 2014 Financials

BACKGROUND:**FISCAL IMPACT:****RECOMMENDED ACTION:****ATTACHMENTS:**

- Agenda Form Jan 2014 Financials - Meeting 3-7- 2014 (PDF)
- Balance Sheet - Jan 14 (PDF)
- Income Statement- Jan14 (PDF)
- Jan 14 Bank Recon and Bank Statement (PDF)
- Profit and Loss Detail- Jan 14 (PDF)

- Announcement/Proclamation
- Special Presentation
- Report

- Consent
- Decision

**AGENDA SUBMISSION FORM
Southwest Colorado Council of Governments**

Date of Board Meeting: Mar 7, 2014		<input type="checkbox"/>
Staff: Region 9 EDD	Presentation Time: 2 minutes	<input type="checkbox"/>
Subject: January 2014 Financials	Discussion Time: 5 minutes	
Reviewed by Attorney? <input type="checkbox"/> Yes Attorney: _____ <input checked="" type="checkbox"/> N/A <input type="checkbox"/> No fiscal impact Committee Approval _____ <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A		

Background:

In your packet are the January financial reports produced through Quick books for the SWCCOG. The first page is the Combined Balance Sheet by Class through January shows \$293,762.95 in total assets and net income of \$204,418.67 across the funds. The second sheet is the Profit/Loss by Class from January 1 through January 31st followed by the Profit/Loss Budget vs. Actual. The final sheet is the SWCCOG bank statement for January 31st 2014, showing \$118,203.75 in the account as of January 31, 2014.

Other Financial updates:

- Community Project Budgets and Statements for Admin match- (Telecom) were sent out the week of Feb 10th for Admin match through 1/31/14
- Final 3 months of Telecom Grant ending 3/31/14

Fiscal Impact:

As presented

Recommended Action:

The recommended action is to approve the January 2014 Financial Statements.

Accompanying Documents:

- Combined Balance Sheet by Class through January 2014
- Combined Profit/Loss by Class for January 2014
- Profit/Loss Budget vs Actual through January 2014
- January 2014 bank statement

Attachment: Agenda Form Jan 2014 Financials - Meeting 3-7- 2014 (1709 : January 2014 Financials)

11:03 AM

02/28/14

Accrual Basis

Southwest Colorado Council of Governments
Combined Balance Sheet by Class- all
January 2014

	100-General	125-SWIMT	200-All Hazards	830-Telecom	900-SCAN	TOTAL
ASSETS						
Current Assets						
Checking/Savings						
1001 · 1st Southwest Bank	-137,179.16	0.00	0.00	0.00	0.00	-137,179.16
1010 · Petty Cash	42.08	0.00	0.00	0.00	0.00	42.08
Total Checking/Savings	-137,137.08	0.00	0.00	0.00	0.00	-137,137.08
Accounts Receivable						
1200 · Accounts Receivable	132,719.70	53,877.76	35,880.75	198,281.71	10,140.11	430,900.03
1215 · Grants receivable	0.00	0.00	0.00	0.00	0.00	0.00
Total Accounts Receivable	132,719.70	53,877.76	35,880.75	198,281.71	10,140.11	430,900.03
Other Current Assets						
1090 · Due To/ Due From	163,317.87	0.00	424.64	-167,944.38	4,201.87	0.00
1499 · Undeposited Funds	0.00	0.00	0.00	0.00	0.00	0.00
1550 · Prepaid expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Assets	163,317.87	0.00	424.64	-167,944.38	4,201.87	0.00
Total Current Assets	158,900.49	53,877.76	36,305.39	30,337.33	14,341.98	293,762.95
TOTAL ASSETS	158,900.49	53,877.76	36,305.39	30,337.33	14,341.98	293,762.95
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
20000 · Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
Total Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Liabilities						
2200 · Deferred Revenue	0.00	0.00	0.00	0.00	0.00	0.00
2210 · Deferred Member Contributions	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Total Current Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Equity						
32000 · Retained Earnings	49,245.32	0.00	1,368.95	33,080.96	5,649.05	89,344.28
Net Income	109,655.17	53,877.76	34,936.44	-2,743.63	8,692.93	204,418.67
Total Equity	158,900.49	53,877.76	36,305.39	30,337.33	14,341.98	293,762.95
TOTAL LIABILITIES & EQUITY	158,900.49	53,877.76	36,305.39	30,337.33	14,341.98	293,762.95

Attachment: Balance Sheet - Jan 14 (1709 : January 2014 Financials)

11:02 AM

Southwest Colorado Council of Governments
Profit & Loss by Class
January 2014

02/28/14

Accrual Basis

	100-General	125-SWIMT	200-All Hazards	830-Telecom	900-SCAN	TOTAL
Income						
4004 · SWIMT Rev	0.00	53,877.76	0.00	0.00	0.00	53,877.76
4005 · E-tics	0.00	0.00	0.00	0.00	8,400.00	8,400.00
4006 · Dues Revenue	117,632.01	0.00	0.00	0.00	0.00	117,632.01
4009 · Fiber Lease Revenue	0.00	0.00	0.00	0.00	3,105.00	3,105.00
4010 · Grant-DOLA Admin	0.00	0.00	0.00	8,731.08	0.00	8,731.08
4020 · Grant DOLA-Construction	0.00	0.00	0.00	43,184.36	0.00	43,184.36
4040 · Grant-Transit	1,250.00	0.00	0.00	0.00	0.00	1,250.00
4041 · All Hazards Grant	0.00	0.00	35,880.75	0.00	0.00	35,880.75
4950 · Match-GOV Admin	0.00	0.00	0.00	778.50	0.00	778.50
4951 · Match-GOV Construction	0.00	0.00	0.00	107.75	0.00	107.75
4952 · Region 9-Matching Funds	0.00	0.00	0.00	604.63	0.00	604.63
4955 · In Kind Project Match- Constr	0.00	0.00	0.00	14,157.72	0.00	14,157.72
4956 · In Kind Project Match- Admin	0.00	0.00	0.00	1,847.31	0.00	1,847.31
Total Income	118,882.01	53,877.76	35,880.75	69,411.35	11,505.00	289,556.87
Gross Profit	118,882.01	53,877.76	35,880.75	69,411.35	11,505.00	289,556.87
Expense						
5200 · All Hazard Project	0.00	0.00	50.72	0.00	0.00	50.72
5401 · Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	700.00	700.00
5521 · Telephone/Website/Internet	65.00	0.00	0.00	0.00	0.00	65.00
5523 · Payroll Processing Fees	161.17	0.00	0.00	0.00	0.00	161.17
5526 · Internet Connectivity (100 Mb)	0.00	0.00	0.00	0.00	1,250.00	1,250.00
5532 · Postage	0.92	0.00	0.00	0.00	0.00	0.92
5540 · Membership/Sub	350.00	0.00	0.00	0.00	0.00	350.00
5545 · Equipment/Computers	46.25	0.00	0.00	0.00	0.00	46.25
5550 · Supplies	138.39	0.00	37.84	0.00	0.00	176.23
5555 · Liability Insurance	2,212.00	0.00	0.00	0.00	0.00	2,212.00
5558 · Insurance- Health	634.35	0.00	0.00	0.00	0.00	634.35
5570 · Car Allowance/Mileage	300.00	0.00	0.00	0.00	0.00	300.00
5580 · Salary & Wages						
5585 · Payroll Tax Expense	411.06	0.00	0.00	0.00	0.00	411.06
5580 · Salary & Wages - Other	3,307.70	0.00	0.00	1,500.00	0.00	4,807.70
Total 5580 · Salary & Wages	3,718.76	0.00	0.00	1,500.00	0.00	5,218.76
5636 · Admin Project Expense	0.00	0.00	0.00	5,541.94	0.00	5,541.94
5637 · SCAN GM	0.00	0.00	0.00	0.00	862.07	862.07
5638 · Region 9 EDD	0.00	0.00	0.00	2,418.52	0.00	2,418.52
5640 · Consulting	0.00	0.00	855.75	78.40	0.00	934.15
5641 · Regional Project Mgmt	0.00	0.00	0.00	3,189.66	0.00	3,189.66
5642 · Project Engineering & Mgmt	0.00	0.00	0.00	948.27	0.00	948.27
5643 · Transit	1,250.00	0.00	0.00	0.00	0.00	1,250.00
5645 · Project Construction	0.00	0.00	0.00	42,473.16	0.00	42,473.16
5650 · Conference/Seminars/Training	225.00	0.00	0.00	0.00	0.00	225.00
5660 · Contract Services						
5662 · Contract- Other	125.00	0.00	0.00	0.00	0.00	125.00
Total 5660 · Contract Services	125.00	0.00	0.00	0.00	0.00	125.00
5955 · In Kind Project expense- Constr	0.00	0.00	0.00	14,157.72	0.00	14,157.72
5956 · In Kind project Exp.- Admin	0.00	0.00	0.00	1,847.31	0.00	1,847.31
Total Expense	9,226.84	0.00	944.31	72,154.98	2,812.07	85,138.20
Net Income	109,655.17	53,877.76	34,936.44	-2,743.63	8,692.93	204,418.67

Attachment: Income Statement- Jan14 (1709 : January 2014 Financials)

10:02 AM

02/11/14

Southwest Colorado Council of Governments
Reconciliation Detail
1001 - 1st Southwest Bank, Period Ending 01/31/2014

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						227,137.72
Cleared Transactions						
Checks and Payments - 26 items						
Bill Pmt -Check	10/31/2013	1368	City of Durango	X	-7,470.00	-7,470.00
Bill Pmt -Check	11/30/2013	1381	City of Durango	X	-72,925.37	-80,395.37
Bill Pmt -Check	11/30/2013	1383	Region 9 EDD of S...	X	-7,262.24	-87,657.61
Bill Pmt -Check	11/30/2013	1382	City of Durango	X	-45.00	-87,702.61
Bill Pmt -Check	12/9/2013	1388	Town of Ignacio	X	-3,391.22	-91,093.83
Bill Pmt -Check	12/11/2013	1390	City of Durango	X	-3,131.89	-94,225.72
Bill Pmt -Check	12/18/2013	1392	Dolores County.	X	-66,705.00	-160,930.72
Bill Pmt -Check	12/19/2013	1394	CCCMA	X	-300.00	-161,230.72
Bill Pmt -Check	12/30/2013	1397	Mid-State Consultants	X	-700.00	-161,930.72
Check	12/30/2013	1396	Office Depot	X	-578.53	-162,509.25
General Journal	12/31/2013	12-13-9		X	-77,674.94	-240,184.19
Bill Pmt -Check	12/31/2013	1414	QDS Communicatio...	X	-22,200.00	-262,384.19
Bill Pmt -Check	12/31/2013	1403	Arona Enterprises	X	-5,000.00	-267,384.19
Bill Pmt -Check	12/31/2013	1405	Region 9 EDD of S...	X	-3,833.16	-271,217.35
Bill Pmt -Check	12/31/2013	1406	Region 9 EDD of S...	X	-2,628.04	-273,845.39
Bill Pmt -Check	12/31/2013	1402	Lori Johnson	X	-1,204.00	-275,049.39
Bill Pmt -Check	12/31/2013	1398	Erica Keter	X	-1,150.00	-276,199.39
Bill Pmt -Check	12/31/2013	1408	Peterson Office Sup...	X	-582.82	-276,782.21
Bill Pmt -Check	1/4/2014	1407	CIRSA	X	-2,212.00	-278,994.21
Bill Pmt -Check	1/8/2014	1410	Fast Track	X	-1,250.00	-280,244.21
Bill Pmt -Check	1/8/2014	1411	CEBT	X	-634.35	-280,878.56
Bill Pmt -Check	1/8/2014	1409	CML	X	-275.00	-281,153.56
General Journal	1/9/2014	1-14-3		X	-3,078.89	-284,232.45
Bill Pmt -Check	1/20/2014	1415	Erica Keter	X	-750.00	-284,982.45
Bill Pmt -Check	1/22/2014	1416	Scott Brandstetter	X	-37.84	-285,020.29
General Journal	1/23/2014	1-14-5		X	-2,666.04	-287,686.33
Total Checks and Payments					-287,686.33	-287,686.33
Deposits and Credits - 11 items						
General Journal	12/31/2013	12-13-9		X	77,674.94	77,674.94
Deposit	1/6/2014			X	639.72	78,314.66
Deposit	1/8/2014			X	1,314.02	79,628.68
Deposit	1/13/2014			X	715.69	80,344.37
Deposit	1/21/2014			X	6,576.29	86,920.66
Deposit	1/23/2014			X	579.69	87,500.35
Deposit	1/24/2014			X	82,343.00	169,843.35
Deposit	1/28/2014			X	2,235.00	172,078.35
Deposit	1/28/2014			X	2,828.01	174,906.36
Deposit	1/30/2014			X	3,846.00	178,752.36
Bill Pmt -Check	1/31/2014	1421	Arona Enterprises	X	0.00	178,752.36
Total Deposits and Credits					178,752.36	178,752.36
Total Cleared Transactions					-108,933.97	-108,933.97
Cleared Balance					-108,933.97	118,203.75
Uncleared Transactions						
Checks and Payments - 17 items						
Bill Pmt -Check	12/20/2013	1395	Town of Dolores.		-17,250.00	-17,250.00
Bill Pmt -Check	12/31/2013	1401	Town of Pagosa Spr...		-69,524.51	-86,774.51
Bill Pmt -Check	12/31/2013	1400	Town of Bayfield.		-52,013.73	-138,788.24
Bill Pmt -Check	12/31/2013	1413	Centurylink		-33,483.89	-172,272.13
Bill Pmt -Check	12/31/2013	1399	City of Cortez		-13,761.29	-186,033.42
Bill Pmt -Check	12/31/2013	1404	Town of Mancos.		-11,559.75	-197,593.17
Bill Pmt -Check	1/24/2014	1418	San Juan County.		-24,195.06	-221,788.23
Bill Pmt -Check	1/24/2014	1417	Dolores County.		-18,278.10	-240,066.33
Bill Pmt -Check	1/28/2014	1420	Lori Johnson		-906.47	-240,972.80
Bill Pmt -Check	1/28/2014	1419	Mid-State Consultants		-700.00	-241,672.80
Bill Pmt -Check	1/31/2014	1422	Arona Enterprises		-5,000.00	-246,672.80
Bill Pmt -Check	1/31/2014	1425	City of Cortez		-2,843.85	-249,516.65
Bill Pmt -Check	1/31/2014	1426	La Plata County.		-2,698.09	-252,214.74
Bill Pmt -Check	1/31/2014	1427	Region 9 EDD of S...		-2,418.52	-254,633.26
Bill Pmt -Check	1/31/2014	1423	Erica Keter		-625.00	-255,258.26

Attachment: Jan 14 Bank Recon and Bank Statement (1709 : January 2014 Financials)

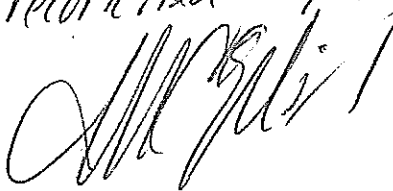
10:02 AM

02/11/14

Southwest Colorado Council of Governments Reconciliation Detail

1001 - 1st Southwest Bank, Period Ending 01/31/2014

Type	Date	Num	Name	Cir	Amount	Balance
Bill Pmt -Check	1/31/2014	1429	Uni-staff Services		-78.40	-255,336.66
Bill Pmt -Check	1/31/2014	1424	Peterson Office Sup...		-46.25	-255,382.91
Total Checks and Payments					-255,382.91	-255,382.91
Total Uncleared Transactions					-255,382.91	-255,382.91
Register Balance as of 01/31/2014					-364,316.88	-137,179.16
New Transactions						
Checks and Payments - 6 items						
Bill Pmt -Check	2/3/2014	1428	CEBT		-634.35	-634.35
Bill Pmt -Check	2/4/2014	1430	Fast Track		-1,250.00	-1,884.35
Bill Pmt -Check	2/6/2014	1432	Tony Casale		-3,240.00	-5,124.35
Bill Pmt -Check	2/6/2014	1431	Zia Taqueria		-324.50	-5,448.85
Check	2/6/2014	WithD...	CASH		-299.00	-5,747.85
Bill Pmt -Check	2/11/2014	1433	Law Office of David ...		-1,425.60	-7,173.45
Total Checks and Payments					-7,173.45	-7,173.45
Deposits and Credits - 2 items						
Deposit	2/3/2014				23,280.00	23,280.00
Deposit	2/6/2014				8,274.00	31,554.00
Total Deposits and Credits					31,554.00	31,554.00
Total New Transactions					24,380.55	24,380.55
Ending Balance					-339,936.33	-112,798.61

reconciled by MGH

 11 Feb 2014

Attachment: Jan 14 Bank Recon and Bank Statement (1709 : January 2014 Financials)

1st SouthWest Bank

Alamosa • Center • Cortez • Durango
Saguache • Pagosa Springs

720 Main St., PO Box 1139 • Alamosa, Colorado 81101
719-587-4200 or 866-641-FSWB (3792)

071 00065 01

ACCOUNT:

XXXXXX2610

PAGE: 1

01/31/2014

DOCUMENTS:

32



SW CO COUNCIL OF GOVERNMENTS
MIRIAM GILLOW WILES
ANDREA PHILLIPS
295 A GIRARD ST
DURANGO CO 81303

30
9
23

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FSB Non-Profit Checking ACCOUNT XXXXXX2610

=====

		LAST STATEMENT 12/31/13	227,137.72
AVG AVAILABLE BALANCE	189,941.74	9 CREDITS	101,077.42
AVERAGE BALANCE	189,941.74	29 DEBITS	210,011.39
		THIS STATEMENT 01/31/14	118,203.75

DEPOSITS			
REF #	DATE	AMOUNT	REF #
	01/06	639.72	01/21
	01/08	1,314.02	01/23
	01/13	715.69	01/24
			01/28
			01/28
			01/30

CHECKS			
CHECK #	DATE	AMOUNT	CHECK #
1368*	01/08	7,470.00	1396
1381	01/21	72,925.37	1397
1382	01/08	45.00	1398*
1383*	01/08	7,262.24	1402
1388*	01/09	3,391.22	1403*
1390*	01/21	3,131.89	1405
1392*	01/31	66,705.00	1406
1394*	01/02	300.00	1407
			1408
			1409
			1410
			1411*
			1414
			1415
			1416

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

OTHER DEBITS		
DESCRIPTION	DATE	AMOUNT
SOUTHWEST COLORA IMPOUND	01/08	104.51
SOUTHWEST COLORA IMPOUND	01/08	826.42
SOUTHWEST COLORA NET=PAY	01/08	2,147.96
SOUTHWEST COLORA IMPOUND	01/22	56.66
SOUTHWEST COLORA IMPOUND	01/22	826.42
SOUTHWEST COLORA NET=PAY	01/22	1,782.96

* * * C O N T I N U E D * * *

Attachment: Jan 14 Bank Recon and Bank Statement (1709 : January 2014 Financials)



Alamosa • Center • Cortez • Durango
Saguache • Pagosa Springs

720 Main St., PO Box 1139 • Alamosa, Colorado 81101
719-587-4200 or 866-641-FSWB (3792)

071 00065 01
ACCOUNT:
DOCUMENTS:

XXXXXX2610
32

PAGE: 2
01/31/2014

3.2.d

SW CO COUNCIL OF GOVERNMENTS
MIRIAM GILLOW WILES
ANDREA PHILLIPS

=====
FSB Non-Profit Checking ACCOUNT XXXXXX2610
=====

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

Table with 4 columns: Description, Total for this period, Total year to date, Previous year total. Rows include Total Overdraft Fees and Total Returned Item Fees, both showing \$0.00.

DAILY BALANCE

Table with 3 columns: DATE, BALANCE. Lists daily balances from 01/02 to 01/24, with values ranging from 202,903.58 to 226,259.19.

- END OF STATEMENT -

Attachment: Jan 14 Bank Recon and Bank Statement (1709 : January 2014 Financials)

DATE	1-23-14
DEPOSIT TICKET TOTAL DOLLARS	579.69
DEPOSIT TICKET TOTAL CENTS	00
DEPOSIT TICKET TOTAL	579.69

SOUTHWEST COLORADO OF GOVERNMENTS
284 S GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 579.69

⑆102107034655102610⑆ 009

\$579.69 01/23/2014

DATE	1-30-14
DEPOSIT TICKET TOTAL DOLLARS	3846.00
DEPOSIT TICKET TOTAL CENTS	00
DEPOSIT TICKET TOTAL	3846.00

SOUTHWEST COLORADO OF GOVERNMENTS
284 S GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 3846.00

⑆102107034655102610⑆ 009

\$3,846.00 01/30/2014

DATE	1-6-14
DEPOSIT TICKET TOTAL DOLLARS	639.72
DEPOSIT TICKET TOTAL CENTS	00
DEPOSIT TICKET TOTAL	639.72

SOUTHWEST COLORADO OF GOVERNMENTS
284 S GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 639.72

⑆102107034655102610⑆ 009

\$639.72 01/06/2014

DATE	1-21-14
DEPOSIT TICKET TOTAL DOLLARS	6576.29
DEPOSIT TICKET TOTAL CENTS	00
DEPOSIT TICKET TOTAL	6576.29

SOUTHWEST COLORADO OF GOVERNMENTS
284 S GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 6576.29

⑆102107034655102610⑆ 009

\$6,576.29 01/21/2014

DATE	1-13-14
DEPOSIT TICKET TOTAL DOLLARS	715.61
DEPOSIT TICKET TOTAL CENTS	00
DEPOSIT TICKET TOTAL	715.61

SOUTHWEST COLORADO OF GOVERNMENTS
284 S GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 715.61

⑆102107034655102610⑆ 009

\$715.69 01/13/2014

DATE	1-24-14
DEPOSIT TICKET TOTAL DOLLARS	82343.00
DEPOSIT TICKET TOTAL CENTS	00
DEPOSIT TICKET TOTAL	82343.00

SOUTHWEST COLORADO OF GOVERNMENTS
284 S GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 82343.00

⑆102107034655102610⑆ 009

\$82,343.00 01/24/2014

DATE	1-8-14
DEPOSIT TICKET TOTAL DOLLARS	1314.02
DEPOSIT TICKET TOTAL CENTS	00
DEPOSIT TICKET TOTAL	1314.02

SOUTHWEST COLORADO OF GOVERNMENTS
284 S GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 1314.02

⑆102107034655102610⑆ 009

\$1,314.02 01/08/2014

1388

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
284 GRAND STREET
DURANGO, CO 81302

10/30/2013

PAY TO THE ORDER OF City of Durango \$ 7,470.00

Seven Thousand Four Hundred Seventy and 00/100

City of Durango
849 East 2nd Ave
Durango, CO 81301

MEMO 2013 Agreement

⑆001388⑆ ⑆102107034655102610⑆

1388 \$7,470.00 01/08/2014

DATE	1-28-14
DEPOSIT TICKET TOTAL DOLLARS	2235.00
DEPOSIT TICKET TOTAL CENTS	00
DEPOSIT TICKET TOTAL	2235.00

SOUTHWEST COLORADO OF GOVERNMENTS
284 S GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 2235.00

⑆102107034655102610⑆ 009

\$2,235.00 01/28/2014

1381

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
284 GRAND STREET
DURANGO, CO 81302

11/30/2013

PAY TO THE ORDER OF City of Durango \$ 72,925.37

Seventy-Two Thousand Nine Hundred Twenty-Five and 37/100

City of Durango
849 East 2nd Ave
Durango, CO 81301

MEMO Nov 30

⑆001381⑆ ⑆102107034655102610⑆

1381 \$72,925.37 01/21/2014

DATE	1-28-14
DEPOSIT TICKET TOTAL DOLLARS	2828.01
DEPOSIT TICKET TOTAL CENTS	00
DEPOSIT TICKET TOTAL	2828.01

SOUTHWEST COLORADO OF GOVERNMENTS
284 S GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 2828.01

⑆102107034655102610⑆ 009

\$2,828.01 01/28/2014

1382

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
284 GRAND STREET
DURANGO, CO 81302

11/30/2013

PAY TO THE ORDER OF City of Durango \$ 45.00

Forty-Five and 00/100

City of Durango
849 East 2nd Ave
Durango, CO 81301

MEMO 2013 agreement-Dec

⑆001382⑆ ⑆102107034655102610⑆

1382 \$45.00 01/08/2014

Attachment: Jan 14 Bank Recon and Bank Statement (1709 : January 2014 Financials)

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1383
 11/22/2013

PAY TO THE ORDER OF: Region 9 EDD of SW CO \$ 7,262.24

Seven Thousand Two Hundred Sixty-Two and 24/100 DOLLARS

Region 9 EDD of SW CO
 255A Grand Street
 Durango, CO 81303

MEMO 102552

0001383* 41021070344556102510*

1383 \$7,262.24 01/08/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1397
 12/30/2013

PAY TO THE ORDER OF: MS-State Consultants \$ 700.00

Seven Hundred and 00/100 DOLLARS

MS-State Consultants
 1413 North 200 West
 PO Box 211
 Nepht, UT 84548

MEMO Inv#1312-0148

0001397* 41021070344556102510*

1397 \$700.00 01/06/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1388
 12/29/2013

PAY TO THE ORDER OF: Town of Ignacio \$ 3,391.22

Three Thousand Three Hundred Ninety-One and 22/100 DOLLARS

Town of Ignacio
 PO Box 493
 Ignacio, CO 81137

MEMO 37-2013

0001388* 41021070344556102510*

1388 \$3,391.22 01/09/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1398
 12/31/2013

PAY TO THE ORDER OF: Erica Keller \$ 1,150.00

One Thousand One Hundred Fifty and 00/100 DOLLARS

Erica Keller
 160 Metz Ln, #1501
 Durango, CO 81301

MEMO Inv 008 Transak

0001398* 41021070344556102510*

1398 \$1,150.00 01/03/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1390
 12/16/2013

PAY TO THE ORDER OF: City of Durango \$ 3,151.89

Three Thousand One Hundred Fifty-One and 89/100 DOLLARS

City of Durango
 540 East 2nd Ave
 Durango, CO 81301

MEMO 556799

0001390* 41021070344556102510*

1390 \$3,151.89 01/21/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1402
 12/31/2013

PAY TO THE ORDER OF: Lori Johnson \$ 1,204.00

One Thousand Two Hundred Four and 00/100 DOLLARS

Lori Johnson
 800 E 6th Street
 Cortez, CO 81321

MEMO dec Inv

0001402* 41021070344556102510*

1402 \$1,204.00 01/28/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1392
 12/18/2013

PAY TO THE ORDER OF: Dolores County \$ 66,705.00

Sixty-Six Thousand Seven Hundred Five and 00/100 DOLLARS

Dolores County
 Atco Creek Village
 PO Box 527
 Dove Creek, CO 81324

MEMO SCAN#Inv# 78%

0001392* 41021070344556102510*

1392 \$66,705.00 01/31/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1403
 12/31/2013

PAY TO THE ORDER OF: Arma Enterprises, LLC \$ 5,000.00

Five Thousand and 00/100 DOLLARS

Arma Enterprises
 1057 W. Cedar Drive
 Bayfield, CO 81322

MEMO Inv#143 Dec 13

0001403* 41021070344556102510*

1403 \$5,000.00 01/16/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1394
 12/19/2013

PAY TO THE ORDER OF: CCOMA \$ 300.00

Three Hundred and 00/100 DOLLARS

MEMO

0001394* 41021070344556102510*

1394 \$300.00 01/02/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1405
 12/31/2013

PAY TO THE ORDER OF: Region 9 EDD of SW CO \$ 3,833.16

Three Thousand Eight Hundred Thirty-Three and 16/100 DOLLARS

Region 9 EDD of SW CO
 255A Grand Street
 Durango, CO 81303

MEMO 100547

0001405* 41021070344556102510*

1405 \$3,833.16 01/21/2014

001396

Charge To: 1480510000922405463416 87WVCZ09APTL14 12/31/13 12319912924

Pay to the order of: OFFICE DEPOT \$578.53 DOLLARS

ABA 102307934 Account 856102610 Pre-Authorized Payment

0001396* 41021070344556102510* 00000057853*

1396 \$578.53 01/02/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 255A GRAND STREET
 DURANGO, CO 81303

1406
 12/31/2013

PAY TO THE ORDER OF: Region 9 EDD of SW CO \$ 2,628.04

Two Thousand Six Hundred Twenty-Eight and 04/100 DOLLARS

Region 9 EDD of SW CO
 255A Grand Street
 Durango, CO 81303

MEMO 100908

0001406* 41021070344556102510*

1406 \$2,628.04 01/21/2014

Attachment: Jan 14 Bank Recon and Bank Statement (1709 : January 2014 Financials)

700545 SWC
SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
254 GRAND STREET
DURANGO, CO 81303

1407
1/7/2014

PAY TO THE ORDER OF: CIRBA \$ 2,212.00
Two Thousand Two Hundred Twelve and 00/100

CIRBA
PO Box 610543
Denver, CO 80221-0543

MEMO Inv 140218

1407 1407 1407 1407 1407 1407 1407 1407 1407 1407

1407 \$2,212.00 01/07/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
254 GRAND STREET
DURANGO, CO 81303

1415
1/22/2014

PAY TO THE ORDER OF: Erica Kalar \$ 750.00
Seven Hundred Fifty and 00/100

Erica Kalar
150 Main Ln. #1501
Durango, CO 81301

MEMO Inv 607 Trans

1415 1415 1415 1415 1415 1415 1415 1415 1415 1415

1415 \$750.00 01/24/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
254 GRAND STREET
DURANGO, CO 81303

1408
1/22/2014

PAY TO THE ORDER OF: Patterson Office Supply Co. \$ 582.82
Five Hundred Eighty-Two and 82/100

Patterson Office Supply Co.
150 Main Ln. #1501
Durango, CO 81301

MEMO 77701

1408 1408 1408 1408 1408 1408 1408 1408 1408 1408

1408 \$582.82 01/22/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
254 GRAND STREET
DURANGO, CO 81303

1416
1/27/2014

PAY TO THE ORDER OF: Scott Brändstover \$ 37.84
Thirty-Seven and 84/100

Scott Brändstover
150 Main Ln. #1501
Durango, CO 81301

MEMO

1416 1416 1416 1416 1416 1416 1416 1416 1416 1416

1416 \$37.84 01/27/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
254 GRAND STREET
DURANGO, CO 81303

1409
1/23/2014

PAY TO THE ORDER OF: CML \$ 275.00
Two Hundred Seventy-Five and 00/100

CML
778 Tech Center Drive, Suite 200
Durango, CO 81301

MEMO Mem 2014

1409 1409 1409 1409 1409 1409 1409 1409 1409 1409

1409 \$275.00 01/23/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
254 GRAND STREET
DURANGO, CO 81303

1410
1/23/2014

PAY TO THE ORDER OF: Fast Track \$ 1,250.00
One Thousand Two Hundred Fifty and 00/100

Fast Track
778 Tech Center Drive, Suite 200
Durango, CO 81301

MEMO 1410
Jan 14 08

1410 1410 1410 1410 1410 1410 1410 1410 1410 1410

1410 \$1,250.00 01/23/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
254 GRAND STREET
DURANGO, CO 81303

1411
1/23/2014

PAY TO THE ORDER OF: CEST \$ 634.35
Six Hundred Thirty-Four and 35/100

CEST
PO BOX 812631
Denver, CO 80221

MEMO 1/14

1411 1411 1411 1411 1411 1411 1411 1411 1411 1411

1411 \$634.35 01/23/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
254 GRAND STREET
DURANGO, CO 81303

1414
1/22/2014

PAY TO THE ORDER OF: QDS Communications, Inc. \$ 22,200.00
Twenty-Two Thousand Two Hundred and 00/100

QDS Communications, Inc.
14532 East Foothold Drive A 101
Centennial, CO 80112

MEMO A312313 P2

1414 1414 1414 1414 1414 1414 1414 1414 1414 1414

1414 \$22,200.00 01/22/2014



Attachment: Jan 14 Bank Recon and Bank Statement (1709 : January 2014 Financials)

11:04 AM
02/28/14
Accrual Basis

Southwest Colorado Council of Governments
Profit & Loss Detail
January 2014

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Income									
4004 · SWIMT Rev									
Invoice	1/1/2014	104715	State of Colorado	Sept 14-22 ...	125-SWI...		1200 · Accou...	53,877.76	53,877.76
Total 4004 · SWIMT Rev								53,877.76	53,877.76
4005 · E-tics									
Invoice	1/28/2014	104696	City of Cortez.	2014 E-Tics ...	900-SC...		1200 · Accou...	4,200.00	4,200.00
Invoice	1/28/2014	104697	City of Durango.	2014 E-Tics	900-SC...		1200 · Accou...	2,100.00	6,300.00
Invoice	1/28/2014	104698	La Plata County	2014 E-Tics	900-SC...		1200 · Accou...	2,100.00	8,400.00
Total 4005 · E-tics								8,400.00	8,400.00
4006 · Dues Revenue									
Invoice	1/4/2014	104668	Town of Pagosa S...	2014 SWCO...	100-Gen...		1200 · Accou...	4,116.00	4,116.00
Invoice	1/4/2014	104669	Archuleta County	2014 SWCC...	100-Gen...		1200 · Accou...	14,512.00	18,628.00
Invoice	1/4/2014	104670	Town of Dove Creek	2014 SWCC...	100-Gen...		1200 · Accou...	2,920.00	21,548.00
Invoice	1/4/2014	104672	Dolores County	2014 SWCC...	100-Gen...		1200 · Accou...	3,288.00	24,836.00
Invoice	1/4/2014	104673	Town of Bayfield	2014 SWCC...	100-Gen...		1200 · Accou...	4,852.00	29,688.00
Invoice	1/4/2014	104674	City of Durango.	2014 SWCC...	100-Gen...		1200 · Accou...	22,424.00	52,112.00
Invoice	1/4/2014	104675	Ignacio	2014 SWCC...	100-Gen...		1200 · Accou...	2,828.01	54,940.01
Invoice	1/4/2014	104676	La Plata County	2014 SWCC...	100-Gen...		1200 · Accou...	38,800.00	93,740.01
Invoice	1/4/2014	104677	City of Cortez.	2014 SWCC...	100-Gen...		1200 · Accou...	12,304.00	106,044.01
Invoice	1/4/2014	104678	Town of Dolores	2014 SWCC...	100-Gen...		1200 · Accou...	3,104.00	109,148.01
Invoice	1/4/2014	104679	Town of Mancos	2014 SWCC...	100-Gen...		1200 · Accou...	3,656.00	112,804.01
Invoice	1/4/2014	104680	Town of Silverton	2014 SWCC...	100-Gen...		1200 · Accou...	2,736.00	115,540.01
Invoice	1/4/2014	104681	San Juan County	2014 SWCC...	100-Gen...		1200 · Accou...	2,092.00	117,632.01
Total 4006 · Dues Revenue								117,632.01	117,632.01
4009 · Fiber Lease Revenue									
Invoice	1/4/2014	104682	BrainStorm	Dark Fiber L...	900-SC...		1200 · Accou...	960.00	960.00
Invoice	1/4/2014	104683	Cedar Networks	Dark Fiber L...	900-SC...		1200 · Accou...	1,275.00	2,235.00
Invoice	1/4/2014	104684	Fast Track Comm...	Dark Fiber L...	900-SC...		1200 · Accou...	870.00	3,105.00
Total 4009 · Fiber Lease Revenue								3,105.00	3,105.00
4010 · Grant-DOLA Admin									
Invoice	1/31/2014	104702	DOLA	Draw #27	830-Tel...		1200 · Accou...	8,731.08	8,731.08
Total 4010 · Grant-DOLA Admin								8,731.08	8,731.08
4020 · Grant DOLA-Construction									
Invoice	1/24/2014	104699	DOLA	Draw #26	830-Tel...		1200 · Accou...	42,473.16	42,473.16
Invoice	1/31/2014	104702	DOLA	Draw #27	830-Tel...		1200 · Accou...	711.20	43,184.36
Total 4020 · Grant DOLA-Construction								43,184.36	43,184.36
4040 · Grant-Transit									
Invoice	1/31/2014	104700	Colorado Dept. of ...	PO 2110189...	100-Gen...		1200 · Accou...	175.00	175.00
Invoice	1/31/2014	104700	Colorado Dept. of ...	PO 2110189...	100-Gen...		1200 · Accou...	1,075.00	1,250.00
Total 4040 · Grant-Transit								1,250.00	1,250.00
4041 · All Hazards Grant									
Invoice	1/1/2014	104703	State of Colorado	2011 P1	200-All ...		1200 · Accou...	1,204.00	1,204.00
Invoice	1/23/2014	104704	State of Colorado	2011 P2	200-All ...		1200 · Accou...	22,079.00	23,283.00
Invoice	1/24/2014	104705	State of Colorado	2013 P3	200-All ...		1200 · Accou...	12,597.75	35,880.75
Total 4041 · All Hazards Grant								35,880.75	35,880.75
4950 · Match-GOV Admin									
Invoice	1/31/2014	104706	Town of Bayfield	1/31/14 Adm...	830-Tel...		1200 · Accou...	134.45	134.45
Invoice	1/31/2014	104707	Ignacio	1/31/14 Adm...	830-Tel...		1200 · Accou...	7.00	141.45
Invoice	1/31/2014	104708	La Plata County	1/31/14 Adm...	830-Tel...		1200 · Accou...	147.50	288.95
Invoice	1/31/2014	104709	City of Cortez.	1/31/14 Adm...	830-Tel...		1200 · Accou...	250.00	538.95
Invoice	1/31/2014	104710	City of Durango.	1/31/14 Adm...	830-Tel...		1200 · Accou...	147.50	686.45
Invoice	1/31/2014	104711	Town of Dolores	1/31/14 Adm...	830-Tel...		1200 · Accou...	13.53	699.98
Invoice	1/31/2014	104712	Town of Silverton	1/31/14 Adm...	830-Tel...		1200 · Accou...	22.00	721.98
Invoice	1/31/2014	104713	Town of Mancos	1/31/14 Adm...	830-Tel...		1200 · Accou...	15.90	737.88
Invoice	1/31/2014	104714	Dolores County	1/31/14 Adm...	830-Tel...		1200 · Accou...	40.62	778.50
Total 4950 · Match-GOV Admin								778.50	778.50
4951 · Match-GOV Construction									
Invoice	1/31/2014	104706	Town of Bayfield	1/31/14 Adm...	830-Tel...		1200 · Accou...	21.55	21.55
Invoice	1/31/2014	104711	Town of Dolores	1/31/14 Adm...	830-Tel...		1200 · Accou...	43.10	64.65
Invoice	1/31/2014	104713	Town of Mancos	1/31/14 Adm...	830-Tel...		1200 · Accou...	43.10	107.75
Total 4951 · Match-GOV Construction								107.75	107.75
4952 · Region 9-Matching Funds									
Invoice	1/31/2014	101017	Region 9 EDD	25% Telecom	830-Tel...		1200 · Accou...	604.63	604.63
Total 4952 · Region 9-Matching Funds								604.63	604.63

Attachment: Profit and Loss Detail- Jan 14 (1709 : January 2014 Financials)

11:04 AM
02/28/14
Accrual Basis

Southwest Colorado Council of Governments
Profit & Loss Detail
January 2014

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
4955 · In Kind Project Match- Construc									
Bill	1/24/2014	4656...	Dolores County	SCAN 75% ...	830-Tel...		20000 · Acco...	6,092.70	6,092.70
Bill	1/24/2014	FR1	Silverton/San Juan	Telecom Rei...	830-Tel...		20000 · Acco...	8,065.02	14,157.72
Total 4955 · In Kind Project Match- Construc								14,157.72	14,157.72
4956 · In Kind Project Match- Admin									
Bill	1/31/2014	TRN ...	Cortez	Training Tel...	830-Tel...		20000 · Acco...	947.95	947.95
Bill	1/31/2014	T LP...	La Plata County	Training Tel...	830-Tel...		20000 · Acco...	899.36	1,847.31
Total 4956 · In Kind Project Match- Admin								1,847.31	1,847.31
Total Income								289,556.87	289,556.87
Gross Profit								289,556.87	289,556.87
Expense									
5200 · All Hazard Project									
Bill	1/28/2014	Jan 1...	Lori Johnson	January 201...	200-All ...		20000 · Acco...	50.72	50.72
Total 5200 · All Hazard Project								50.72	50.72
5401 · Software Maintenance (E-Tic)									
Bill	1/24/2014	1401-...	Mid-State Consult...	Inv#1401-02...	900-SC...		20000 · Acco...	700.00	700.00
Total 5401 · Software Maintenance (E-Tic)								700.00	700.00
5521 · Telephone/Website/Internet									
General Journal	1/5/2014	1-14-2		PPE 1-5-14	100-Gen...		5580 · Salary ...	65.00	65.00
Total 5521 · Telephone/Website/Internet								65.00	65.00
5523 · Payroll Processing Fees									
General Journal	1/5/2014	1-14-2		PPE 1-5-14	100-Gen...		5580 · Salary ...	104.51	104.51
General Journal	1/19/2014	1-14-4		PPE 1-19-14	100-Gen...		5580 · Salary ...	56.66	161.17
Total 5523 · Payroll Processing Fees								161.17	161.17
5526 · Internet Connectivity (100 Mb)									
Bill	1/8/2014	Jan 1...	Fast Track	Internet Fee...	900-SC...		20000 · Acco...	1,250.00	1,250.00
Total 5526 · Internet Connectivity (100 Mb)								1,250.00	1,250.00
5532 · Postage									
Check	1/24/2014	6	USPS	Mailings	100-Gen...		1010 · Petty ...	0.92	0.92
Total 5532 · Postage								0.92	0.92
5540 · Membership/Sub									
General Journal	1/1/2014	1-14-1		Record Prep...	100-Gen...		5650 · Confer...	75.00	75.00
Bill	1/8/2014	Mem ...	CML	CML Dues 2...	100-Gen...		20000 · Acco...	275.00	350.00
Total 5540 · Membership/Sub								350.00	350.00
5545 · Equipment/Computers									
Bill	1/29/2014	78457	Peterson Office Su...	Office Furnitu...	100-Gen...		20000 · Acco...	46.25	46.25
Total 5545 · Equipment/Computers								46.25	46.25
5550 · Supplies									
Bill	1/22/2014	1/22/...	Scott Brandstetter	Office Suppli...	200-All ...		20000 · Acco...	37.84	37.84
Check	1/30/2014	7	Office Depot	Supplies	100-Gen...		1010 · Petty ...	138.39	176.23
Total 5550 · Supplies								176.23	176.23
5555 · Liability Insurance									
Bill	1/1/2014	140218	CIRSA	2014 Insura...	100-Gen...		20000 · Acco...	2,212.00	2,212.00
Total 5555 · Liability Insurance								2,212.00	2,212.00
5558 · Insurance- Health									
Bill	1/8/2014	Jan 1...	CEBT	January 201...	100-Gen...		20000 · Acco...	634.35	634.35
Total 5558 · Insurance- Health								634.35	634.35
5570 · Car Allowance/Mileage									
General Journal	1/5/2014	1-14-2		PPE 1-5-14	100-Gen...		5580 · Salary ...	300.00	300.00
Total 5570 · Car Allowance/Mileage								300.00	300.00
5580 · Salary & Wages									
5585 · Payroll Tax Expense									
General Journal	1/5/2014	1-14-2		PPE 1-5-14	100-Gen...		5580 · Salary ...	205.53	205.53
General Journal	1/19/2014	1-14-4		PPE 1-19-14	100-Gen...		5580 · Salary ...	205.53	411.06
Total 5585 · Payroll Tax Expense								411.06	411.06

Attachment: Profit and Loss Detail- Jan 14 (1709 : January 2014 Financials)

11:04 AM
02/28/14
Accrual Basis

Southwest Colorado Council of Governments
Profit & Loss Detail
January 2014

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
5580 · Salary & Wages - Other									
General Journal	1/5/2014	1-14-2		PPE 1-5-14	100-Gen...		-SPLIT-	1,653.85	1,653.85
General Journal	1/5/2014	1-14-2		PPE 1-5-14	830-Tel...		5580 · Salary ...	750.00	2,403.85
General Journal	1/19/2014	1-14-4		PPE 1-19-14	100-Gen...		-SPLIT-	1,653.85	4,057.70
General Journal	1/19/2014	1-14-4		PPE 1-19-14	830-Tel...		5580 · Salary ...	750.00	4,807.70
Total 5580 · Salary & Wages - Other								4,807.70	4,807.70
Total 5580 · Salary & Wages								5,218.76	5,218.76
5636 · Admin Project Expense									
Bill	1/31/2014	TRN ...	Cortez	Training Tel...	830-Tel...		20000 · Acco...	2,843.85	2,843.85
Bill	1/31/2014	T LP...	La Plata County	Training Tel...	830-Tel...		20000 · Acco...	2,698.09	5,541.94
Total 5636 · Admin Project Expense								5,541.94	5,541.94
5637 · SCAN GM									
Bill	1/31/2014	Inv 150	Arona Enterprises	Consulting S...	900-SC...		20000 · Acco...	862.07	862.07
Total 5637 · SCAN GM								862.07	862.07
5638 · Region 9 EDD									
Bill	1/31/2014		Region 9 EDD of S...	Telecom Jan...	830-Tel...		20000 · Acco...	2,418.52	2,418.52
Total 5638 · Region 9 EDD								2,418.52	2,418.52
5640 · Consulting									
Bill	1/28/2014	Jan 1...	Lori Johnson	January 201...	200-All ...		20000 · Acco...	855.75	855.75
Bill	1/29/2014	38-17...	Uni-staff Services	GIS INTERN...	830-Tel...		20000 · Acco...	78.40	934.15
Total 5640 · Consulting								934.15	934.15
5641 · Regional Project Mgmt									
Bill	1/31/2014	Inv 150	Arona Enterprises	Consulting J...	830-Tel...		20000 · Acco...	3,189.66	3,189.66
Total 5641 · Regional Project Mgmt								3,189.66	3,189.66
5642 · Project Engineering & Mgmt									
Bill	1/31/2014	Inv 150	Town of Dolores	Jan 14	830-Tel...		20000 · Acco...	172.41	172.41
Bill	1/31/2014	Inv 150	Town of Mancos	Jan 14	830-Tel...		20000 · Acco...	172.41	344.82
Bill	1/31/2014	Inv 150	Pagosa Springs/ A...	Jan 14	830-Tel...		20000 · Acco...	517.24	862.06
Bill	1/31/2014	Inv 150	Town of Bayfield	Jan 14	830-Tel...		20000 · Acco...	86.21	948.27
Total 5642 · Project Engineering & Mgmt								948.27	948.27
5643 · Transit									
Bill	1/15/2014	#007	Erica Keter	Jan1-15 201...	100-Gen...		20000 · Acco...	750.00	750.00
Bill	1/31/2014	008	Erica Keter	Jan16-1 201...	100-Gen...		20000 · Acco...	500.00	1,250.00
Total 5643 · Transit								1,250.00	1,250.00
5645 · Project Construction									
Bill	1/24/2014	4656...	Dolores County	SCAN 75% ...	830-Tel...		20000 · Acco...	18,278.10	18,278.10
Bill	1/24/2014	FR1	Silverton/San Juan	Telecom Rei...	830-Tel...		20000 · Acco...	24,195.06	42,473.16
Total 5645 · Project Construction								42,473.16	42,473.16
5650 · Conference/Seminars/Training									
General Journal	1/1/2014	1-14-1		Record Prep...	100-Gen...		-SPLIT-	225.00	225.00
Total 5650 · Conference/Seminars/Training								225.00	225.00
5660 · Contract Services									
5662 · Contract- Other									
Bill	1/31/2014	008	Erica Keter	Jan16-1 201...	100-Gen...		20000 · Acco...	125.00	125.00
Total 5662 · Contract- Other								125.00	125.00
Total 5660 · Contract Services								125.00	125.00
5955 · In Kind Project expense- Constr									
Bill	1/24/2014	4656...	Dolores County	SCAN 75% ...	830-Tel...		20000 · Acco...	6,092.70	6,092.70
Bill	1/24/2014	FR1	Silverton/San Juan	Telecom Rei...	830-Tel...		20000 · Acco...	8,065.02	14,157.72
Total 5955 · In Kind Project expense- Constr								14,157.72	14,157.72
5956 · In Kind project Exp.- Admin									
Bill	1/31/2014	TRN ...	Cortez	Training Tel...	830-Tel...		20000 · Acco...	947.95	947.95
Bill	1/31/2014	T LP...	La Plata County	Training Tel...	830-Tel...		20000 · Acco...	899.36	1,847.31
Total 5956 · In Kind project Exp.- Admin								1,847.31	1,847.31
Total Expense								85,138.20	85,138.20
Net Income								204,418.67	204,418.67

Attachment: Profit and Loss Detail- Jan 14 (1709 : January 2014 Financials)

ITEM NO. (ID # 1710)

DATE: 03/7/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Contract

SUBJECT: Emergency Repair Fund Contract

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Emergency Repair Fund Agreement Final 27 Feb 2014 (DOCX)

Emergency Fiber Repair Fund Agreement

This Emergency Fiber Repair Fund Agreement (“Agreement”) is made by and between:

Southwest Colorado Council of Governments (“SWCCOG”)

[name] (“Member”)

An intergovernmental entity located at:
PO Box 963
Durango, CO 81302

AND

A[n] [description] located at:
[street/ mailing address]
[City], CO [postal code]

Each entity may be referred to herein as a “Party” and collectively as the “Parties.”

Summary:

The Parties collectively recognize that the Southwest Colorado Access Network (“SCAN”) benefits all Parties and the southwest Colorado region generally.

The Parties want to establish a separate cash reserve fund for emergency fiber repairs to the SCAN to be known as the “Emergency Fiber Repair Fund” (the “Fund”). The Fund will be established by the Southwest Colorado Council of Governments (“SWCCOG”), and a Member may have access to the Fund to conduct emergency fiber repairs upon the terms and conditions herein, to SCAN assets that it owns;

NOW THEREFORE, the Parties hereby agree to the following terms and conditions pertaining to the Fund:

Definitions

AGREEMENT: This Emergency Fiber Repair Fund Agreement made between SWCCOG and Member.

EMERGENCY FIBER REPAIR: Repairs to SCAN Assets owned by a Member necessitated by accident, failure, or other unforeseen events or otherwise not included in the SCAN or Member budget, which is determined to be an emergency by both the Executive Director and the Treasurer of the SWCCOG. If the Executive Director has a conflict, then the determination would be made by the Executive Director and the _____ of the SWCCOG.

FUND: Cash reserve fund for emergency fiber repairs to the SCAN as established herein.

FUND ADMINISTRATOR: SWCCOG Executive Director or other SWCCOG appointed individual or organization responsible for managing the Fund.

FUND VALUE: Cash amount held in the Fund.

ASSESSMENT: Amount assessed Member to establish Fund.

Attachment: Emergency Repair Fund Agreement Final 27 Feb 2014 (1710 : Fiber Emergency Repair Fund Contract)

MEMBER: The SWCCOG member entity entering into the Agreement with SWCCOG.

PARTIES: SWCCOG and Member.

PARTY: SWCCOG or Member.

SCAN: Southwest Colorado Access Network.

SCAN ASSETS: Infrastructure, electronics, software, equipment, and other accouterments associated with the SCAN.

SWCCOG: The Southwest Colorado Council of Governments, an intergovernmental entity.

TARGET: The target Fund Value used to establish Assessments.

Terms and Conditions

Fund Management

1. The Fund will be held in a separate account controlled by SWCCOG.
2. SWCCOG will have a dedicated account code for the Fund.
3. SWCCOG will only use the Fund assets as provided herein.
4. SWCCOG will appoint a Fund Administrator.

Assessment

5. There shall be a one time Member Assessment of \$1,800.
6. Member must pay full Assessment, or 50% of Assessment, within 30 days of entering into Agreement
7. Member must pay remaining Assessment before the first anniversary of Agreement.

Fund Target

8. The Fund Target is \$23,200.
9. The SWCCOG will not loan out more money than is in the Fund pursuant to the terms of this Agreement, and the Fund will never carry a negative balance. .

Fund Use

10. Fund may only be used by Member for Emergency Fiber Repair of its SCAN Assets as documented in a SCAN Asset Inventory maintained by Fund Administrator with assistance from Member.
11. Member may borrow from Fund to pay for Emergency Fiber Repair, to compensate Member for Emergency Fiber Repairs made by Member, or to reimburse Member for Emergency Fiber Repair expenses incurred by Member.

Repayment

12. Member will repay, interest free, any Emergency Fiber Repair Fund loans back to SWCCOG (which SWCCOG will then place back into the Fund) within twelve months of the date of issuance of the loan. Member may prepay the loan in whole or in part, prior to maturity. However, if the loan is not repaid to SWCCOG within twelve months of the date of issuance of the loan, then default interest shall automatically accrue at 8 (eight) percent per year. If Member defaults in the timely repayment of this loan, and the loan is given to an attorney for collection or enforcement, or if suit is brought for collection or enforcement, then Member shall also pay all of SWCCOG's costs of collection and enforcement, including reasonable attorney's fees and court costs in addition to other amounts due. Venue and jurisdiction for collection of the Loan will lie in the La Plata Colorado, either District Court, or County Court, depending on the principal amount owed on the loan.

Termination

13. Member may terminate Agreement at any time by providing Fund Administrator written notice 30 days prior to termination.
14. SWCCOG may terminate Agreement with 2/3 vote of SWCCOG Board of Directors.
- Upon termination of Agreement, SWCCOG will remit Member's Assessment based upon availability of funds, less any outstanding or unpaid Member loans from Fund. If funds are not then available to repay Member's Assessment, SWCCOG will repay Member when funds do become available.

Disputes

15. Disputes between Fund Administrator and Member, other than those related to collection by the SWCCOG of unpaid loans, will be resolved by SWCCOG Secretary/Treasurer unless the SWCCOG Secretary/Treasurer is the Fund Administrator or Member involved in the dispute, in which case, disputes will be resolved by SWCCOG Chair.
16. Dispute resolution can be appealed by either the Fund Administrator or Member to the full body of SWCCOG. All dispute resolution by the full body of SWCCOG is final.

No Warranty

17. Agreement in no way represents a warranty, guarantee of SCAN service levels, commitment to complete Emergency Fiber Repairs, or other change or modification to service agreements between SWCCOG and Member regarding SCAN. Agreement in no way alleviates Member from Member's obligation to vendors, suppliers, and others involved in Emergency Fiber Repair. Member is responsible for identifying, managing, performing, and otherwise administering Emergency Fiber Repair through Member's own efforts or the efforts of Member's agents.

This Agreements agreed to this day by and between:

Southwest Colorado Council of Governments ("SWCCOG")

By:

Name and Title

Date

("Member")

By:

Name and Title

Date

ITEM NO. (ID # 1711)

DATE: 03/7/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Contract

SUBJECT: Broadband Service Agreement

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Broadband Service Agreement Final 4 March 2014 (DOCX)

Internet Bandwidth Agreement

This Service Agreement (“Agreement”) is made by and between:

Southwest Colorado Council of Governments
 (“SWCCOG”)

[name] (“Subscriber”)

An intergovernmental entity located at:
 PO Box 963
 Durango, CO 81302

AND

A[n] [description] located at:
 [street/ mailing address]
 [City], CO [postal code]

On _____ [date].

Each entity may be referred to herein as a “Party” and collectively as the “Parties.”

Summary

The individual members of the SWCCOG have collaborated to create the Southwest Colorado Access Network (“SCAN”). SCAN consists of member owned broadband infrastructure that was designed to increase capacity. This infrastructure connects to regional aggregation points that were designed to reduce costs. The regional aggregation points are interconnected in an effort to improve reliability.

SWCCOG desires to improve broadband for its members by reducing cost, increasing capacity, and/or improving reliability.

SWCCOG has the ability to purchase in bulk, and provide to its members at discounted prices to what some of its individual members could obtain, lit fiber and other SCAN services;

Definitions

ADMINISTRATOR: SWCCOG Executive Director or other SWCCOG appointed individual or organization responsible for interacting on behalf of SWCCOG regarding Agreement.

AGREEMENT: This Service Agreement made between SWCCOG and Subscriber.

PARTIES: SWCCOG and Subscriber.

PARTY: SWCCOG or Subscriber.

RENEWAL DATE: Date of contract renewal.

SCAN: Southwest Colorado Access Network.

SCAN AGGREGATION POINT: A regional services aggregation point. Current SCAN Aggregation Points are in Durango, Colorado and in Cortez, Colorado.

SCAN ASSETS: Infrastructure, electronics, software, equipment, and other accouterments associated with the SCAN.

START DATE: Date Agreement begins identified in paragraph __ below.

SUBSCRIBER: The SWCCOG member entity entering into the Agreement with SWCCOG subscribing to SCAN services.

SWCCOG: The Southwest Colorado Council of Governments, an intergovernmental entity.

VENDOR: Any entity under contract with SWCCOG providing the SCAN services to SWCCOG or its members contemplated under this Agreement.

Terms and Conditions

General

- SWCCOG will appoint a SCAN Administrator as a primary point of contact for Subscriber interaction with SWCCOG regarding Agreement.

Services and Fees

2. SWCCOG agrees to provide and Subscriber agrees to purchase:
 - a. Internet access up to _____ Mbps for \$10/Mbps per month.
 - b. A block of _____ IP addresses for \$0.12 per address per month.
3. Total monthly fees payable by Subscriber to SWCCOG are _____.

Payment

4. SWCCOG will invoice Subscriber for services each month in the amounts set forth above.
5. Subscriber will pay invoice within 20 days of date of invoice.
6. Open balances on late payments shall be subject to a 1.5% late fee, per month until payment is made in full. SWCCOG reserves the right to suspend providing Services to Member during such times as Member carries an open balance.

Service Level Agreement

7. SWCCOG offers no service guarantee except that, if any, provided by the applicable Vendor providing services at SCAN Aggregation points.
8. Administrator will maintain Vendor service level agreements as it deems fit in its sole discretion.
9. Subscriber may review Vendor service level agreements at a time mutually convenient to Subscriber and Administrator.

Scope and Exclusions and Miscellaneous

10. SWCCOG through its Vendor provides bandwidth aggregation at the SCAN Aggregation points to help reduce bandwidth costs. SWCCOG may use multiple Vendors at SCAN Aggregation points to help increase capacity and improve reliability. SWCCOG maintains a connection between SCAN Aggregation points to help improve reliability.
11. Agreement in no way suggests SWCCOG is an Internet service provider. SWCCOG functions as a service aggregator allowing Vendors to function as Internet service providers.
12. SWCCOG is in no way responsible for Subscriber's use of Internet bandwidth or for any of the activities associated with Subscriber's access to the Internet.
13. SWCCOG may provide address space and name services. However, these services are only provided as a courtesy. Subscriber is ultimately responsible for proper function of address space and name services.
14. Agreement in no way suggests service provisioning from SCAN Aggregation Point to Subscriber's facilities or networks. Subscriber is responsible for all service provisioning from SCAN Aggregation Points to Subscriber's facilities or networks.
15. In the event of any change in applicable law, regulation, decision, rule or order, or increase in price from SWCCOG Vendor, that materially increases the costs or other terms of delivery of services contracted hereunder, SWCCOG and Subscriber will negotiate regarding the rates to be charged to Subscriber to reflect such increase in cost and, in the event that the Parties are unable to reach agreement respecting new rates within thirty (30) days after SWCCOG's delivery of written notice requesting renegotiation, then SWCCOG may pass such increased costs through to Subscriber, and if SWCCOG elects to pass such increased costs through to Subscriber, Subscriber may terminate the affected service without termination liability by delivering written notice of termination no later than thirty (30) days after the effective date of the rate increase.

16. **Fraudulent Use of Services.** Subscriber is responsible for all charges attributable to Subscriber incurred respecting the services provided herein. In the case of usage-based services, Subscriber is responsible for all usage charges even if incurred as the result of fraudulent or unauthorized use of service; except that Subscriber shall not be responsible for fraudulent or unauthorized use by SWCCOG or its employees.
17. **No Special Damages.** Notwithstanding any other provision hereof, neither Party shall be liable for any damages for loss of profits, loss of revenues, loss of goodwill, loss of anticipated savings, loss of data or cost of purchasing replacement services, or any indirect, incidental, special, consequential, exemplary or punitive damages arising out of its performance or failure to perform under this Agreement.
18. **SWCCOG MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR USE, EXCEPT THOSE EXPRESSLY SET FORTH IN THIS AGREEMENT OR ANY APPLICABLE SERVICE SCHEDULE.**
19. **Force Majeure.** Neither Party shall be liable, nor shall any credit allowance or other remedy be extended, for any failure of performance or equipment due to causes beyond such party's reasonable control ("force majeure event"). In the event that SWCCOG is unable to deliver service as a result of a force majeure event, Subscriber shall not be obligated to pay SWCCOG for the affected service for so long as SWCCOG is unable to deliver the affected service.
20. **Assignment.** Subscriber may not assign its rights and obligations under this Agreement without the express prior written consent of SWCCOG, which will not be unreasonably withheld. Notwithstanding any assignment by Subscriber, Subscriber shall remain liable for the payment of all charges due under this Agreement. Subscriber may resell the service to third-party end users, provided that Subscriber agrees to indemnify, defend and hold SWCCOG harmless from claims made against SWCCOG by such end users or others.
21. **Acceptable Use Policy.** Subscriber's use of service shall comply with all Federal, State, and Local laws and ordinances that govern the use of the services and Subscriber shall take all necessary actions to remedy any actual violations of laws and ordinances.
22. **Contents of Communications.** SWCCOG shall have no liability or responsibility for the content of any communications transmitted via the service (except for content solely created by SWCCOG), and Subscriber shall defend, indemnify and hold SWCCOG harmless, to the extent authorized by law, from any and all claims (including claims by governmental entities seeking to impose penal sanctions) related to such content or for claims by third parties relating to Subscriber's use of service. SWCCOG provides only access to the appropriate network. It does not operate or control any information, services, opinions or other content. Subscriber agrees that it shall make no claim whatsoever against SWCCOG relating to content or respecting any information, product, service or software ordered through or provided by virtue of any network to which SWCCOG provides access.
23. **Third-Party Beneficiaries.** This Agreement shall be binding upon, inure solely to the benefit of and be enforceable by each Party hereto and their respective successors and assigns hereto, and nothing in this Agreement, express or implied, is intended to or shall confer upon any third party any right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

Disputes

- 24. Disputes other than those related to collection by the SWCCOG of unpaid invoices under this agreement, between Administrator and Subscriber will be resolved by SWCCOG Secretary/Treasurer unless the SWCCOG Secretary/Treasurer position is not filled, the SWCCOG Secretary/Treasurer is the Administrator, or the Subscriber is the Administrator, in which case, disputes will be resolved by SWCCOG Chair.
- 25. Dispute resolution can be appealed by either the Administrator or Subscriber to the full body of SWCCOG. All dispute resolution by the full body of SWCCOG is final. If Subscriber defaults in the timely repayment of invoices, and the invoice is given to an attorney for collection or enforcement, or if suit is brought for collection or enforcement, then Subscriber shall also pay all of SWCCOG’s costs of collection and enforcement, including reasonable attorney’s fees and court costs in addition to other amounts due. Venue and jurisdiction for collection of unpaid invoices will lie in La Plata Colorado, either District Court, or County Court, depending on the amount owed.

Term

- 26. Agreement will begin _____.
- 27. Agreement will continue for one year from Start Date and from each subsequent Renewal Date.
- 28. Agreement will automatically renew on each anniversary of Start Date unless either Party provides the other written notice of intent to not renew 90 days prior to renewal date.

Termination

- 29. Either Party may terminate Agreement at any time by providing the other Party written notice 90 days prior to termination.
- 30. Upon Subscriber termination of Agreement, SWCCOG will prepare a final invoice for Subscriber. SWCCOG may also terminate Agreement for non-payment by providing Subscriber 30 day notice of intent to terminate, in which case Subscriber may prevent termination for non-payment by remitting past-due amounts to SWCCOG.

This Service Agreement (“Agreement”) is agreed to this day by and between:

Southwest Colorado Council of Governments (“SWCCOG”)

By:

Name and Title

Date

Subscriber

By:

Name and Title

Date

ITEM NO. (ID # 1716)

DATE: 03/7/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Public Lands Renewable Energy Development Act

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- PLREDA Letter of Support (DOCX)



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

Elected Official
 Address Line 1
 Address Line 2
 City, State, ZIP
 Phone
 Email

Date

RE: The Public Lands Renewable Energy Development Act (S.279 / H.R. 596)

Dear Elected Official,

The Southwest Colorado Council of Governments (SWCCOG) would like express support of the Public Lands Renewable Energy Development Act (S279 and H596). The five counties of Archuleta, Dolores, La Plata, Montezuma, and San Juan contains over 1.6 million acres of public lands, including Mesa Verde National Park. Much of this land is suitable for alternate energy development. This legislation will require renewable energy resource development to pay royalties from energy production on renewable energy projects on Federal lands. Providing reinvestment in renewable energy programs while sharing funds for the support of waterways, wildlife habitat, and recreational uses is a benefit for all citizens.

The potential of future revenue will help the five counties of the SWCCOG provide critical governmental services, help fund the backlog of capital improvement projects, and stabilization of budgets still impacted by slow growth and the economic recession. Furthermore, revenues will also help counties manage the impacts of energy development.

The municipalities and counties of Southwest Colorado are committed to working with the Federal government as partners to promote sound energy development. The expansion of alternate energy industries will help create a skilled workforce and a sustainable economy while protecting our public lands and our way of life.

Thank you for your support of the Public Lands Renewable Energy Development Act.

Sincerely,

Miriam C. Gillow-Wiles
 Executive Director
 Southwest Colorado Council of Governments
director@swccog.org
 970-779-4592

ITEM NO. (ID # 1718)

DATE: 03/7/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Health Insurance Renewal

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Willis Renewal (PDF)

ITEM NO. (ID # 1719)

DATE: 03/7/2014

AGENDA REQUEST *

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: FASTER Grant

BACKGROUND:

The COG would like to apply for the FASTER grant. There is a 20% required match, which is eligible to be matched with state or local funding. I would like to pursue a DOLA grant as the match for the FASTER grant.

This will help put in place a regional transit system, working with the existing providers to fill in the gaps. I also plan to work with PCC and FLC to help move students throughout the region as well.

FISCAL IMPACT:**RECOMMENDED ACTION:****ATTACHMENTS:**

- TIGER VI - Policy Brief (PDF)



Policy Brief

COLORADO DEPARTMENT OF TRANSPORTATION
Office of Policy & Government Relations
 4201 East Arkansas Avenue, Room 275
 Denver, Colorado 80222
 (303) 757-9772

February 26, 2014

2014 TRANSPORTATION INFRASTRUCTURE GENERATING ECONOMIC RECOVERY (TIGER VI) GRANT ROUND

SUMMARY

On February 26, 2014, the U.S. Department of Transportation (USDOT) announced the start of a sixth round of “Transportation Infrastructure Generating Economic Recovery” (TIGER) discretionary grants, also referred to as “National Infrastructure Investment” grants. This grant round will be substantially similar to recent grant rounds, with minor changes in evaluation criteria and a lengthier application timeframe. This policy brief summarizes the key components and requirements.

TIGER VI

Timeline/Deadlines. Applications must be submitted through Grants.gov. Submissions may be made beginning April 3, 2014, and received no later than April 28, 2014, at 3:00 p.m. MST.

Available Funding/Award Ranges. Under TIGER VI, \$600 million is available for project awards – a significant increase over the TIGER V appropriation. Of this amount, a small percentage will be retained by the USDOT for administration of the program, and \$35 million will remain available as a set-aside for planning grants. No state may receive more than \$150 million in total grants. No less than \$120 million may be awarded to projects in rural areas. Project applications must be for awards in the \$10 million to \$200 million range. For projects in rural areas, the minimum grant size is \$1 million. For planning grants, there is no minimum.

Applications Cap. At most, an eligible applicant may submit up to six applications – three capital applications and three planning applications. Bundling or combining applications to evade the application cap is not permitted. The applications cap does not apply to organizations that are partnered with a lead applicant.

Match Requirements. The match requirement remains the same as in previous grant rounds – a minimum 20 percent state/local match minimum. Priority is given to projects in which TIGER dollars fill the final piece of an overall project financing package. It is important to note that in the previous five TIGER grant rounds, on average, for every one TIGER grant dollar awarded, three and one-half dollars were provided as state/local match from the applicant.

Eligible Applicants/Eligible Projects. The following entities are eligible to apply for an award: state governments; local governments; tribal governments; transit agencies; metropolitan planning organizations; state and local government political subdivisions; and multi-state coalitions or groups. Eligible projects are identical to that of all previous TIGER grant rounds. Specific to Colorado’s transportation network, this includes: highway projects; bridge projects (eligible under title 23 of the U.S. Code); public transportation and mass transit projects (eligible under chapter 53 of title 49 of the U.S. Code); passenger and freight rail projects; and intermodal projects. As in prior grant rounds, research, demonstration, or pilot projects that do not result in publicly accessible surface transportation infrastructure are not eligible.

EVALUATION CRITERIA

USDOT has two levels of selection criteria: (1) primary selection criteria (which will receive more weight during evaluations); and (2) secondary selection criteria. Demonstrated project readiness is also a key component to make a project more attractive.

Primary Selection Criteria. USDOT will give priority to projects that have a significant impact on desirable long-term outcomes for the U.S., a metropolitan area, or a region. Applications that do not demonstrate a likelihood of significant long-term benefits will not be successful. The following types of long-term outcomes are given priority:

- ❖ **State of Good Repair** – improving the condition of existing transportation facilities and systems, with particular emphasis on projects that minimize life-cycle costs and improve resiliency.
- ❖ **Economic Competitiveness** – contributing to the economic competitiveness of the U.S. over the medium- to long-term.
- ❖ **Quality of Life** – increasing transportation choices and access to transportation services to persons in communities across the U.S.
- ❖ **Environmental Sustainability** – improving energy efficiency, reducing dependence on oil, reducing greenhouse gas emissions, and benefiting the environment.
- ❖ **Safety** – improving the safety of U.S. transportation facilities and systems, and the demonstration of quantitative data in support.

Secondary Selection Criteria. Secondary consideration will be given for: (1) innovation; and (2) partnership. For innovation, USDOT will give priority to projects using innovative strategies to pursue the long-term outcomes outlined above.

Demonstrated Project Readiness. Projects must be able to demonstrate that funds will be obligated by September 30, 2016. USDOT will evaluate each application to determine whether a project is likely to meet this deadline, by examining technical feasibility, financial feasibility, project schedule, and assessing project risks and mitigation strategies.

DIFFERENCES FROM PREVIOUS TIGER GRANT ROUNDS

- TIGER VI will be mostly similar to previous TIGER grant rounds, with several key exceptions.
- ❖ **Priority for Long-term Job Growth for the Middle Class.** Additional weight will be given to projects that contain benefits to strengthen opportunities to expand the middle class and stimulate long-term job growth, particularly in economically distressed areas.
 - ❖ **Planning Grants Set-aside.** Of the total program funds, \$35 million is designated for planning grants. Such applications must be identified as project-level or regional plan applications.
 - ❖ **Project Readiness/Longer Range Projects.** In the previous TIGER round, immediate spending ability was critical. In TIGER VI, applications that require slightly longer schedules are encouraged, stating that projects must be able to obligate funds by June 2016, and expend such funds by September 30, 2021.
 - ❖ **Co-applicants.** Applications that identify co-applicants or project partners must be signed by not only the lead applicants, but also each co-applicant and/or partner organizations.

For detailed information, the TIGER VI notice of funding availability (NOFA) is available online at <http://www.dot.gov/tiger>. For more information or questions, please contact Kurt Morrison, CDOT Office of Policy & Government Relations, at (303) 757-9703 or kurt.morrison@state.co.us. This and other Policy Briefs are available on the CDOT Office of Policy & Government Relations website at: <http://coloradodot.info/about/governmentrelations/new-publications/policy-briefs>.

ITEM NO. (ID # 1712)

DATE: 03/7/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Item

SUBJECT: Director's Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Director Report 7 March 2014 (DOCX)
- AAA-Sequestration (DOCX)
- Federal-Budget-OAASnapshot (DOCX)
- Talking Points Transportation February 2014 (DOCX)
- TransportationbudgetchartsMFWord (DOC)
- Capital Conference brochure (PDF)

Director Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 7 March 2014

Comments: This was a busy month, I was out of the office quite a lot, which was definitely a challenge, but we did submit two grants during that time.

CCCMA Conference – The conference was held in Glenwood Springs, and ran from Thursday 19 Feb through Saturday 22 Feb. I learned a good deal, networked with a lot of the younger emerging managers, and had some really interesting conversations. Overall it was a great conference.

Safe Routes to Schools – 2013 was the last year of federal funding for SRTS. The funding source for 2014 was unspent funds from former years. There were three grant applications from this region: Bayfield, Durango, Mancos. The biggest issue was that there is legislation that only allows 25% of the funds to be spent on the TPRs and 75% to spend on the MPOs. This created quite a problem because the majority of the well written infrastructure projects were from the TPRs. There is a bill in the State legislature to create a state funding source for SRTS, but am unsure of the exact proposed legislation, I will pass that along and I urge the board to make contact as well.

Meetings with DRCOG and PPACG – These went very well and I learned a lot about how different COGs operate, what they focus on, and the similarities of our programs. DRCOG does a significant more advocacy than we do, attached are some of the materials they have sent over that we are welcome to rebrand to help with our own advocacy. Jennifer (DRCOG) and I exchanged information about the legislative issues, and I helped educate them on the issues with SB05-152 and the issues with the High Cost Fund (HCF) legislation that is proposed. They were less aware of the issues with the HCF, but now they are aware and tracking the legislation as well. We have been exchanging emails regarding important legislation to follow. I discussed the AAA with both PPACG and DRCOG. Both have a very robust AAA, with case managers, Medicare specialists, and DRCOG pays the state required Ombudsmen (usually volunteers).

Bookkeeper/Administrative Assistant – The job descriptions for both are complete and have been released to the local newspapers (Pagosa Sun, Durango Herald, Silverton Standard, and Cortez Journal) for Sunday publication. We will need to keep Scott around through the Audit in the end of April as he knows the books at this point. But that will also allow for training and transfer of knowledge if there is a more qualified applicant.

Director Report

Mountain Connect Conference – I am looking at going to this conference to learn more about the broadband issues in the rest of the state and network with other people who also are working on rural broadband. It will be held in Vail this year (they have a public-private partnership providing free Wi-Fi in the downtown area) from June 8th-10th.

Colorado Capital Conference – This conference is put on by Senator Mark Udall for all Coloradans to “learn how to effectively engage and influence leaders in Washington”. There is a fee associated with the conference of \$375, plus travel, lodging, and food if I am selected. It is free to apply, so I am going to do so, but if I am selected we will need to take a close look at the budget and decide how or if is manageable. This is also the same week as the CML conference.

<http://www.markudall.senate.gov/?p=blog&id=4049>

This is unfair!

Colorado seniors will lose out on \$5.5 million in meal, transportation and support services over the next six years.



Let dollars flow where seniors are today!

The federal Older Americans Act (OAA) is up for reauthorization in Washington, D.C., and there can be no doubt it needs to be reauthorized. But, the Act's **outdated and unfair funding formula** will result in a **dramatic blow to Colorado seniors**.

- Using 13-year-old data to allocate funds **severely penalizes** Colorado and other states with fast-growing senior populations (Arizona, Georgia, Nevada, North Carolina, Texas and Utah). Colorado's 2000-2010 growth in the 65+ population is nearly double that of our total population and **double the national average of 15.10%**.
- The OAA funding formula includes a **provision** preventing states (Connecticut, Iowa, Illinois, Kansas, New Jersey, New York and Pennsylvania) from falling below their 2006 funding levels, even though they have much lower senior growth rates than Colorado. Colorado deserves funding that represents our older adult population **today**. It's estimated Colorado should receive an additional \$5.5 million over the next six years for services if the OAA used current senior population figures. That translates to **lost services for Colorado elders**.
- **Older Americans, no matter where they live, should receive equal access to federal funding.** OAA funding cuts from sequestration are unfair to Colorado because of old data and the funding formula. It is unfair that some states will receive cuts of **less than 1 percent**, while Colorado and other high-growth states will see severe cuts **as high as 15.4 percent**.

Colorado's seniors already get a smaller amount than they deserve for vital services such as meals and transportation -- sequestration cuts make it **impossible to come close to meeting** our state's older adult needs.

Colorado's seniors get less than they should and stand to lose even more. **Tell your congressional representatives the OAA funding formula is unfair to Colorado seniors!** Change it today and then reauthorize the OAA.



Jennifer Schaufele
Executive Director
303.480.6701 - jschaufele@drcog.org

Jayla Sanchez-Warren
Area Agency on Aging Director
303.480.6735 - jswarren@drcog.org

Older Americans Act Reauthorization Impact

13-year-old population data = unfair treatment for some seniors

While Colorado's senior population is growing...

Colorado's seniors are hit with the steepest cuts

COLORADO

32.10%
Growth Rate



-15.46%
Supportive Services

-6.87%
Nutrition Services



Sequester Cut Impact

- *Meanwhile* -

States with relatively slow growth rates

remain virtually untouched

PENNSYLVANIA

2.10%
Growth Rate



-0.59%
Supportive Services

0%
Nutrition Services



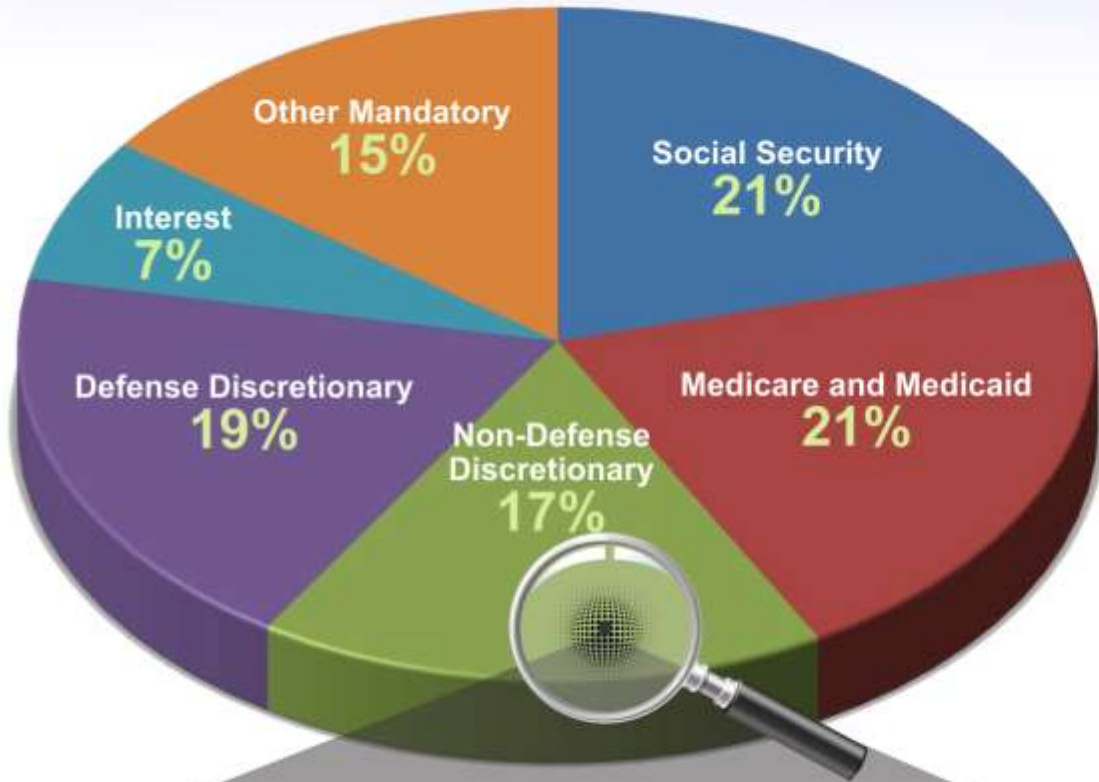
Sequester Cut Impact

This means lost services for Colorado seniors while seniors in Pennsylvania (and other states) are virtually unaffected.

This is unfair!

Federal Budget Snapshot

Total Federal Budget: \$4 Trillion



Older Americans Act programs cost **\$2B** or roughly .05 percent (five-one-hundredths of 1 percent) of the federal budget

Older Americans Act Services

- Meals on Wheels
- Congregate meals
- Rides to medical appointments, etc.
- Homemaker/personal care services
- Minor home repairs, hearing aids, glasses, dental care
- Basic home maintenance and household chores
- Legal assistance
- Case management
- Caregiver services
- Counseling
- Education and health promotion

Attachment: Federal-Budget-OAASnapshot (1712 : Director's Report)

For more information, please contact
the Denver Regional Council of Governments

Jennifer Schaufele
Executive Director
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Jayla Sanchez-Warren
Area Agency on Aging Director
303.480.6735 - jswarren@drcog.org

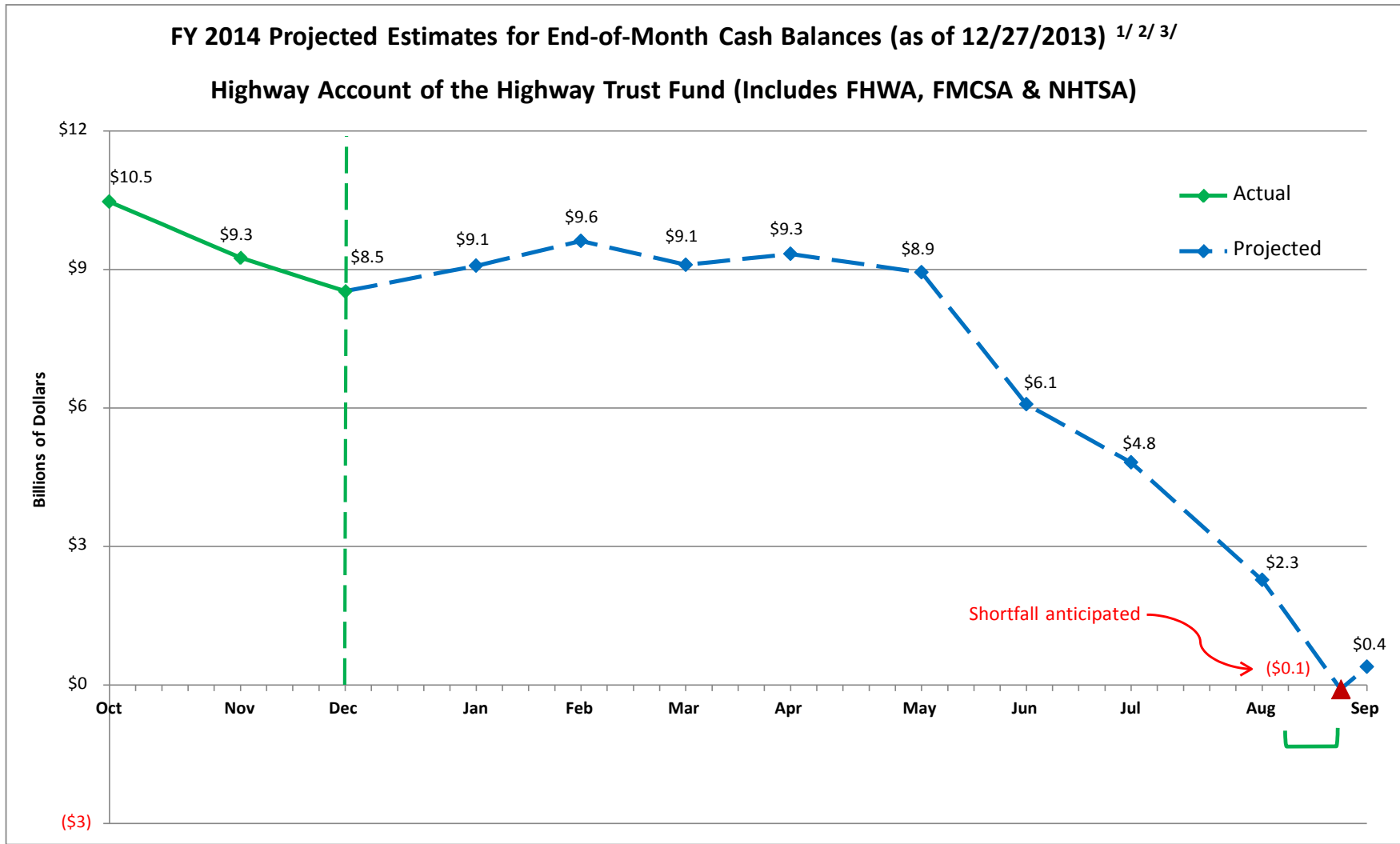
Talking Points

DRCOG Washington DC Trip – February 10-12, 2014

Transportation Talking Points

- As we approach the end of MAP-21 (Sept. 30th of 2014), DRCOG is concerned with the financial status of the federal transportation trust funds (both Highway and Transit Trust Funds)
- **Budget Slide #1:** Currently, FHWA anticipated expenditure rates of the Highway Trust Fund in FY14
 - FHWA is anticipating a negative balance prior to the end of FY 14 (the current fiscal year)
 - This is critical for 3 reasons
 - First, when the trust fund approaches \$2 billion balance, FHWA in the past has restricted payments to projects already under construction
 - Second, as the trust fund approaches a \$0 balance, States and Local Agencies will speed up re-imbursments because FHWA will move to a first in first out approach for re-imbursments (in English a ‘run on the bank’ will accelerate as the year progress – DRCOG anticipates greater rate expenditure than shown on this chart by FHWA which is based on a ‘normal’ year)
 - Finally, FHWA may not be able to pay for projects under construction this summer during the first part of FY15 without a significant lag in re-imbursments (up to 90+ days) should Congress not be able to pass both a full year or multi-year Authorization Bill **AND** a FULL YEAR FY15 Appropriations Bill
 - This will have a severe impact on local agencies and construction companies that may not have sufficient cash balances to ‘float’ the federal program
- **Budget Slide #2:** The Congressional Budget Office Projection for the Future of the Highway and Transit Trust Funds
 - As you can see, the Congressional Budget Office anticipates a serious short fall in funding for both the highway and transit programs (for a total 10 year budget short fall of approximately \$132 billion)
 - On average, highway trust fund short fall per year is around \$11 billion per year (26% per year short fall of the current federal program)
 - On average, the transit trust fund short fall per year is around \$4 billion per year (44% per year short fall of the current federal program)
- **Budget Slide #3:** What does this mean to Colorado
 - In FY 15, approximately 46% of CDOT’s Budget is anticipated to be comprised of the federal highway programs
 - Should Congress move to reduce funding in the highway transportation programs, any reduction has a multiplier effect of 4 because the highway trust fund is a re-imbursment program (in English, in any one year of re-imbursments, a portion of total of four year’s of funding is being paid to projects)
 - Should Congress reduce funding to the federal highway transportation programs, Colorado’s transportation budget would be severely impacted

- In FY15, Colorado (and all States) could see the entire federal program eliminated (scenario 1 in red on the chart)
 - This would represent a near 45% reduction in CDOT's total budget dramatically affecting not only the 'planned' maintenance programs, but RAMP as well
- In FY 15 and FY 16, Colorado (and all States) could see the a 50% reduction to the federal transportation programs (scenario 2 in green on the chart)
 - This would represent a nearly 22.5% reduction in CDOT's total budget affecting not only the 'planned' maintenance programs, but RAMP as well



1/ Graph reflects actual data through 12/27/13 and end-of-month projections for the remainder of the fiscal year.

2/ Total receipt and outlay projections are based on FY 2014 Mid-Session Review assumptions. Projected monthly receipt and outlay rates are based on historic averages.

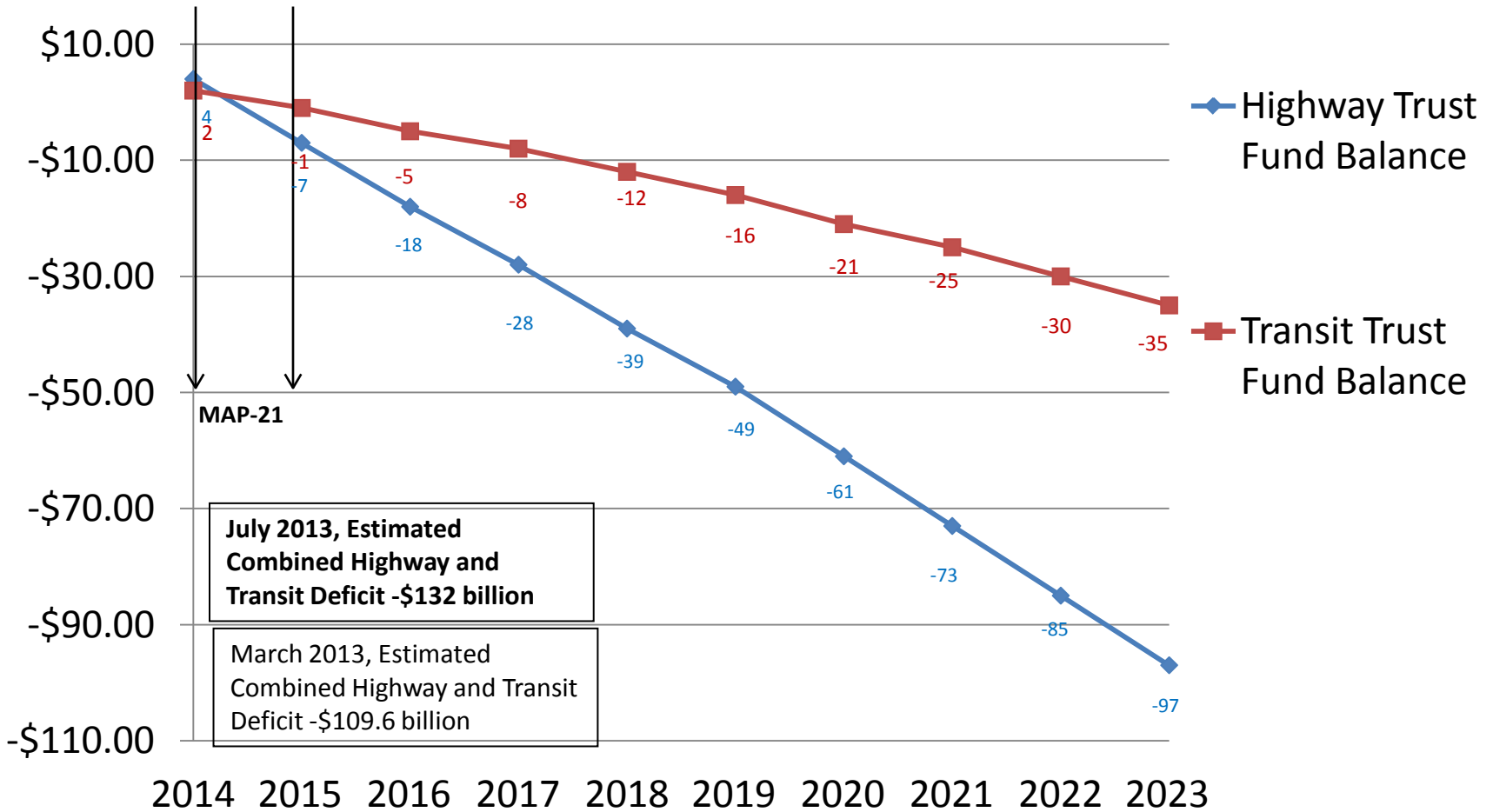
3/ Range of anticipated shortfall: Green brackets denote the estimated window of when the anticipated shortfall will occur.

Source: FHWA

Congressional Budget Office – July 2013 Projection

Highway and Transit Trust Fund Balances

(10 Year Budget Cycle – in Billions)

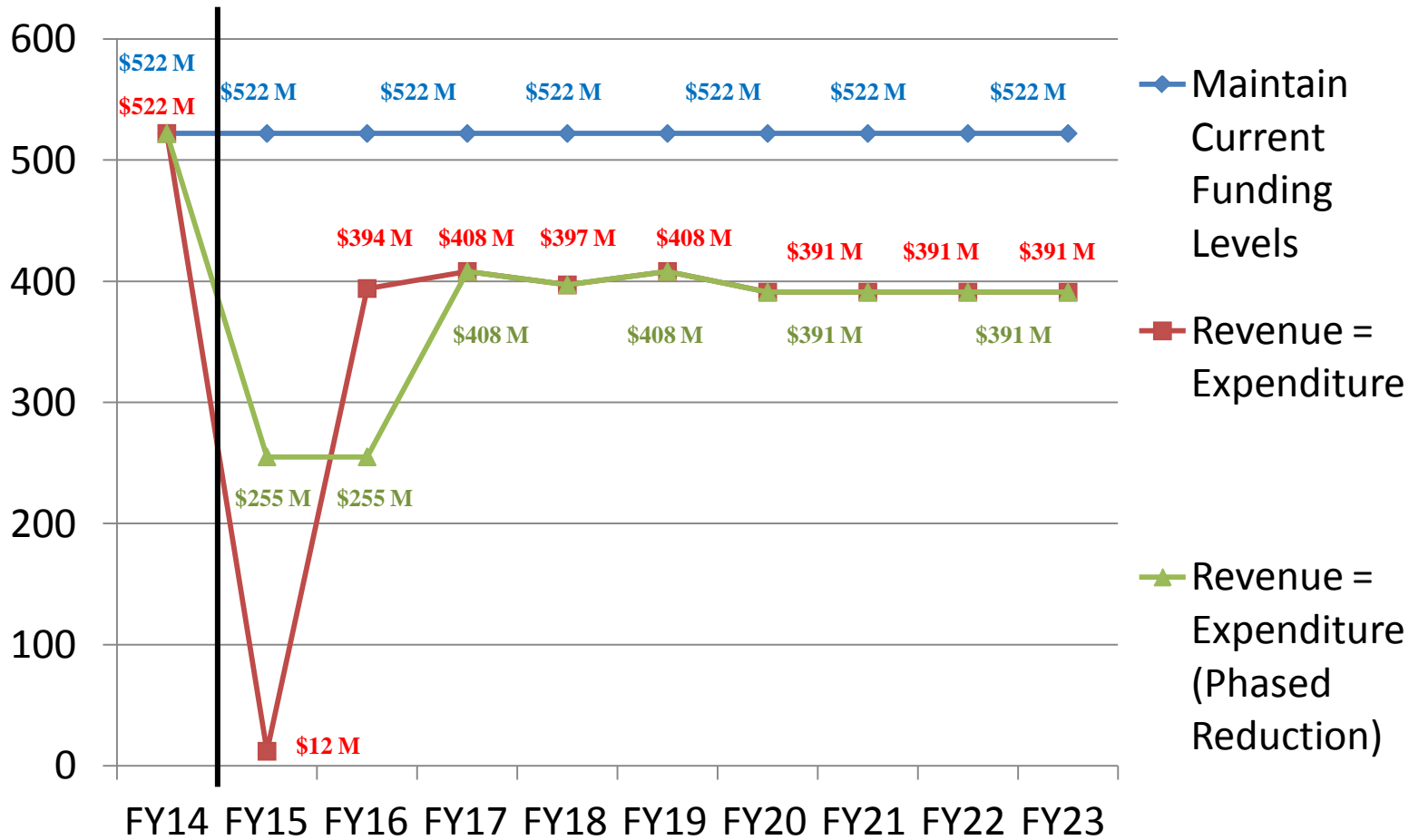


Attachment: TransportationbudgetchartsMFWord (1712 : Director's Report)

Federal Transportation Funding

Federal Highway Formula Funding – MAP-21 Re-Authorization

(Approximate Colorado Funding in Millions of Dollars based on July 2013 CBO Estimates)



Attachment: TransportationbudgetchartsMFWord (1712 : Director's Report)

SENATOR MARK UDALL,
COLORADO MESA UNIVERSITY
AND THE UNIVERSITY OF
COLORADO CONTACT
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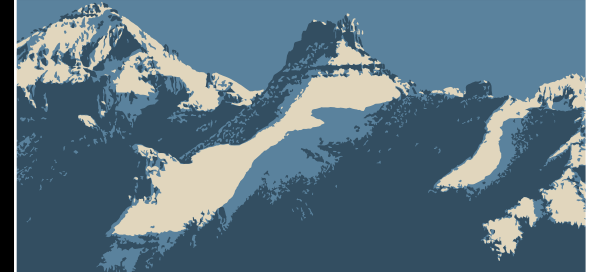
COLORADO CAPITAL CONFERENCE
1100 North Avenue
Grand Junction, CO 81501-3122



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COLORADO
CAPITAL
CONFERENCE



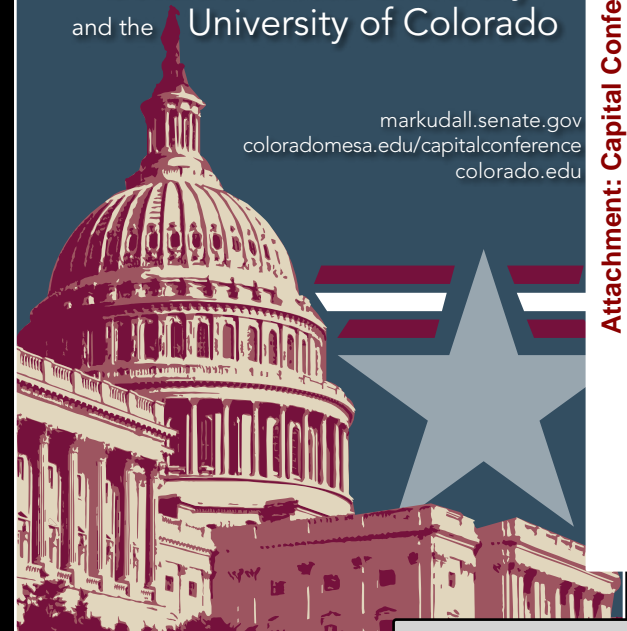
JUNE 17-19, 2014

WASHINGTON, D.C.

Sponsored by

Senator Mark Udall,
Colorado Mesa University
and the University of Colorado

markudall.senate.gov
coloradomesa.edu/capitalconference
colorado.edu



Packet Pg. 47

Attachment: Capital Conference brochure (1712 : Director's Report)



WASHINGTON, D.C.

The Colorado Capital Conference is a unique opportunity for Colorado residents to interact with the nation's leaders in Washington, D.C. In an ever-changing political environment, the Colorado Capital Conference provides key insights into how the U.S. Government works.

The conference is designed to give participants an enhanced understanding of the federal legislative process, as well as how to positively effect public policy.

100 participants from Colorado who represent a diverse cross-section of the state will be selected through an application process. The application can be found at coloradomesa.edu/capitalconference.

Participants are responsible for their own airfare and accommodations, plus a non-refundable registration fee. Most meals are covered by the registration fee.

Please find more information online at coloradomesa.edu/capitalconference



PREVIOUS FEATURED SPEAKERS

- Senator Mark Begich, D-AK**
- Senator Michael Bennet, D-CO**
- Anne Castle, Assistant Secretary DOI**
- Congressman Jason Chaffetz, R-UT**
- Senator Susan Collins, R-ME**
- Senator Kent Conrad, D-ND**
- Charles E. Cook, Jr., Editor and Publisher, Cook Political Report**
- Congressman Cory Gardner, R-CO**
- Senator Kay Hagan, D-NC**
- Senator Heidi Heitkamp, D-ND**
- Sally Jewell, Secretary of the Interior**
- Senator Mike Lee, R-UT**
- Jack Lew, Secretary of the Treasury**
- Ray Mabus, Secretary of the Navy**
- Senator John McCain, R-AZ**
- Senator Lisa Murkowski, R-AK**
- Eduardo Ochoa, Assistant Secretary for Post Education**
- Norm Ornstein, American Enterprise Institute**
- Congressman Ed Perlmutter, D-CO**
- Senator Rob Portman, R-OH**
- Col. Laura Richardson, Army**
- Dr. Alice Rivlin, Brookings Institution**
- Ken Salazar, Secretary of the Interior**
- Gene Sperling, Assistant to the President for Economic Policy**
- Congressman Scott Tipton, R-CO**
- Senator Tom Udall, D-NM**
- Congresswoman Debbie Wasserman Schultz, D-FL**



SENATOR MARK UDALL 6.1.f

D-CO

"I am pleased to cosponsor the Colorado Capital Conference with Colorado Mesa University and the University of Colorado. This conference will help give participating Coloradans a better understanding of the legislative process in Washington, D.C., as well as the tools they need to become more active in public policy. This is an opportunity for a diverse group of citizens from around Colorado to interact with and learn from each other and hear from policy makers and national opinion leaders."

- Senator Mark Udall



PRESIDENT TIM FOSTER

Colorado Mesa University

"A healthy republic relies upon active, informed citizen participation in every level of government. The Colorado Capital Conference is designed to give Coloradans an audience with key decision makers in Washington, D.C., to hear about the top issues of the day and learn more about how they can impact the debate."

- Tim Foster



PAM SHOCKLEY-ZALAB,

Chancellor, University of Colorado Colorado Springs

Thomas Jefferson wrote "whenever the people are well informed, they can be trusted with their own government." While these words were

first shared more than 220 years ago, they remain true today and are the guiding principle behind the Colorado Capital Conference of which I am proud to take part as representative of the University of Colorado.

The conference provides Coloradans with an opportunity to learn about decisions affecting our state and nation and to inform elected officials of local perspectives. This exchange of opinion and ideas is at the root of our democracy and a key to its future.

I look forward to joining with Senator Mark Udall and colleagues from the University of Colorado and Colorado Mesa University to provide stimulating discussion about the future of our great state and nation.

Packet Pg. 48

ITEM NO. (ID # 1713)

DATE: 03/7/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Responsible Administrator's Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- March 7 Responsible Administrator Report 2-25-14 (DOCX)
- DOLA ADMIN 14 (XLSX)

- Announcement/Proclamation
- Special Presentation
- Report
- Consent
- Decision

AGENDA SUBMISSION FORM
Southwest Colorado Council of Governments

Date of Board Meeting: Friday, March 7, 2014		<input type="checkbox"/>
Staff: Ed Morlan	Presentation Time: 2 minutes	<input type="checkbox"/>
Subject: Responsible Administrator Report	Discussion Time: 2 minutes	
Reviewed by Attorney? <input type="checkbox"/> Yes Attorney: _____ <input checked="" type="checkbox"/> N/A <input type="checkbox"/> No fiscal impact Committee Approval _____ <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A		

Background:

The following activities occurred in February:

- Region 9 staff drafted two documents; Internet Bandwidth Agreement and a Emergency Fiber Repair Agreement to address the payment of fees for internet services and emergency repair services from the local governments to the COG.
- Region 9 staff met with the COG Director, Bookkeeper and Project Manager to review both the Administration and Construction Budgets to coordinate planned expenditures and the close of the grant.
- Region 9 staff is following up with Durango and Cortez to ensure they will turn in receipts for remaining construction funds.
- DOLA is withholding \$300,000 (10%) as retainage for the contract. Region 9 staff visited with Ken Charles about reducing the retainage to \$50,000 and he is checking on it.

Fiscal Impact:

Recommended Action:

This report is for the SWCCOG's information.

Accompanying Documents:

None

ADDITIONAL INSTRUCTIONS

None

Attachment: March 7 Responsible Administrator Report 2-25-14 (1713 : Responsible Administrator's Report)

SCAN Total

<u>Income</u>		Jan. '14	Feb. '14	Mar. '14	Total
	Original Admin Balance 1/31/14				12,015.00
	Admin Left from 40k				17,000.00
Total Admin Budget Left as of 1/31/14					29,015.00

<u>Expense</u>		Jan. '14	Feb. '14	Mar. '14	Total
5515	Legal Fees		650.00	650.00	1,300.00
5638	Region 9 EDD		3,000.00	3,000.00	6,000.00
5640	Consulting- GIS Clay	323.40	1,250.00	1,250.00	2,823.40
5640	Consulting- OHIVEY			600.00	600.00
5640	Consulting- Donna			2,500.00	2,500.00
5641	Regional Project Mgt-Arona Enterprises		3,300.00	2,000.00	5,300.00
5641	Regional Project Mgt-SWCCOG Director	1,200.00	3,150.00	1,500.00	5,850.00
Total Admin Expenses					24,373.40

Admin Balance Over/Under					4,641.60
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Attachment: DOLA ADMIN 14 (1713 : Responsible Administrator's Report)

ITEM NO. (ID # 1714)

DATE: 03/7/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Housing Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- March Housing Report (DOCX)

March 2014 Housing Report:

Federal & State Housing Vouchers: In addition to 15 HUD-VASH (Veteran Affairs Supportive Housing) vouchers that became available at the end of January, the region received 10 State Housing Vouchers (SHV) in February. These 10 SHV's were received after the Division of Housing issued a statewide notice that approximately 100 vouchers would be available on a first-come, first-served basis. Acquisition of these 25 vouchers has encouraged increased collaboration between administering agencies and service providers. Housing Solutions for the Southwest will be administering VASH vouchers, with the VA providing a case manager; and Southwest Center for Independence will be administering SHV for recipients who are actively engaged with Axis Health System.

Similar to traditional HUD Housing Choice Vouchers (Section-8) both types of new vouchers provide tenants with a rental subsidy enabling them to pay 30% of their adjusted income toward rent (HUD considers households cost burdened when paying more than 30% of income toward housing). In addition to rental subsidies, SHV and VASH require recipients to participate in support services intended to address behavioral health issues, while working to ensure tenants remain housed and are 'good tenants.'

A conservative estimate is that these 25 vouchers will provide more than \$150,000* in direct rental assistance to the region per year, to help support community members who have struggled with homelessness. In addition to subsidy funding it is anticipated there will be cost savings as a result in reduced utilization of emergency/crisis services typically accessed more frequently when consumers lack safe stable housing.

*Estimate calculated using La Plata County 1-bedroom HUD FMR and household income of \$720/mo.

Receiving new vouchers is an exciting first step in addressing housing needs for some of the most vulnerable community members, but if units are not leased-up within the timeline dictated by subsidizing entities vouchers are at risk for revocation. With a saturated rental market throughout the region, steps need to be taken to educate landlords/property management companies around the benefits of housing voucher recipients; including government guaranteed rental income, and support of local service professionals working closely with tenants.

Please contact Tony Casale if you know property owners/managers who may be interested in housing a voucher recipient so the process and benefits can be discussed. Successful implementation of these vouchers could be the first step in receiving additional resources for Southwest Colorado!

Supportive Housing Toolkit: This week the 3rd of 5 sessions took place, and was hosted in Montrose. Through the support of a Technical Assistance team including National and State housing experts, non-metro communities continue to work at developing project concepts appropriate for their area. Two teams from Southwest Colorado are participating in this series of capacity building workshops with a goal of developing additional housing stock specifically suited for community members struggling with homelessness or housing stability.

ITEM NO. (ID # 1715)

DATE: 03/7/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Transit Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Transit Council Meeting Minutes Jan 2014 (DOCX)
- TVP Policies and Procedures (DOCX)
- TVP Agency Agreement (DOCX)
- TVP Agency Agreement Attch A (DOCX)
- TVP Provider Agreement (DOCX)

***Southwest Colorado Regional Transit Coordinating Council
Meeting Agenda***

January 29th, 2013, 3:30 pm -4:30 pm

*Region 9 EDD Conference Room
295A Girard St., Durango*

Phone conference #661-673-8600 Code: 850589#

Peter Tregellius (SUCAP), Jen Stark (SCCC), Jason Armstrong (SWCI), Kent Harris (Dgo Transportation), Tracey MacDonald (CDOT), John Egan (Archuleta County)

1. Introductions and Welcome

- Additions/Changes to the Agenda?
- Edits to Nov. 2013 Meeting Minutes?

2. Agency Updates from those in Attendance:

Peter- less money from the state and local governments than they had been expecting. Still in the process of capital procurement for the intercity regional bus- tentative launch date May 2014.

Jason Armstrong- used money to fund Hertz 24/7 rental car to do transportation from town to Animas Village. Not as successful as anticipated, only individual trips being used. Forming relationships for car pooling was the biggest barrier. Lots of requests for extra gas money.

John Egan (ARC) - Senior Center closed/ no longer founded by the county. Now "Archuleta Seniors Inc." as independent organization call John also transportation ended. Working on their own voucher program, very informal, in the process of forming. Currently transporting seniors daily to the daily lunch (standard rate for transportation). Understanding cannot discriminate different groups by rate. All treated as regular bus customers. Voucher program focusing on creating relationships for carpooling in Pagosa. Ruth French is spearheading voucher program and also one of the officers of Archuleta Seniors Inc. Some assistance from county finance director, but not sure what his experience is in voucher programs. New leadership in Archuleta County.

Kent Harris- Price changes for the monthly passes, up to \$30. Applications for disabled and/or elderly to have the cost reduced by \$20 or \$15. Current users will only have to give them their name if they are currently para-transit rider, more requirements for low income bus riders.

Jen Stark- Mancos site interested in using student fees \$88 "facility fee" for creating some transportation between Durango, Mancos, Cortez. Ready to move pretty aggressively on putting some transit together. Surveyed students and two biggest issues are childcare and transportation.

Comments from Peter that usually local governments pitch in to help support transit such as that route. Lots of interest from Ute Mtn. Ute in Tawoac to address the last 7 miles into.

Tracey- Statewide/ Regional Transit plans, full speed ahead, have received most of the information for the elderly and disabled survey. Should have final report early March-focus mostly on transportation. Statewide, can also be broken down by county, but also looking mostly by region. If you are unable to attend, will send out table of information for email reference. Will have draft available for review late March/ early April. Will roll up into Statewide Transportation Plan, to be approved by planning board in June. To send table to me to distribute to Transit Council.

3. **Transit Voucher Program:**

-explanation, review of Policies and documentation requirements, request for Transit Providers to sign on.

- IV iii Some confusion on keeping track of which leg of the trip (how to do that) with drivers.

- would like to include taxis as there is significant need not currently being met outside of services.

- use Medicaid transportation as the model for voucher reimbursement.

- SWCI would likely charge consumers full price for vouchers, would likely only buy a few at first.

- ARC would like to participate, taxi service would be integral to making this viable.

Lack of direction is huge barrier to pursuing connectivity between Bayfield and Durango.

Hospital has shown some interest in helping with medical trips to Three Springs.

Wilderness Journeys is also doing taxi service on west side.

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4. **Statewide planning: check!!**

The 3rd and final Transit Working Group meeting will be held Feb. 19th from 12-2pm. We will be discussing key findings, major service gaps and needs, and proposed preliminary strategies for addressing the issues identified in our region. Please plan on attending this very important meeting at the end of February (and lunch will be provided). If you are unable to attend or call in, please provide your feedback on these areas via email to Linda Rhine (lrhine@nelsonnygaard.com)

- most useful just to be present at TPR meetings to maintain relationship with TPR and collaborate where appropriate.

5. **Regional Updates:**

- Report from Jan. 24th SWTPR/ Statewide Transportation Plan meeting.

- Durango Transportation price changes

- Regional Transportation Survey [have survey results from TPR meeting \(any questions?\)](#)

- Current or potential funding opportunities for regional transit
 - Notice on CDOT FASTER gauging interest in “operating funding for regional bus services.
 - Problem is finding local match for regional bus: can “double leverage funds for our area” some trouble from CDOT in getting contracts out the door faster.
 - Peter would likely request funding to maintain what they have in place, but would be open to larger, more regional projects if the local match was bigger. Would need to pursue funds from SWCCOG and other local entities.
- Vote on whether to move TPR under SWCCOG in March
6. **Upcoming meetings:**
- Statewide Transit Plan TWG (Transit Working Group) Meeting #3**
La Plata County Fairgrounds (conference call availability) Feb. 19th, 12-2pm- lunch will be provided. Pine Room.
- CDOT Transportation Safety Plan:**
Durango- Jan. 30th, 9am-noon, Durango Public Library
Grand Junction- Jan. 28th, 9am-noon, Colorado Mesa University Center
7. **Adjourn, Next meeting:** *tentative for March 20th, 2014 @2:30*

CASTA spring conference May 15-16 in Colorado Springs (Peter thinks I should go)
(CASTA needs to hear from members and constituents, talk to Peter)

PASS class Thursday Feb. 13-14 Colorado Springs, working on Montezuma county training as well.

Southwest Colorado Regional Coordinating Council
Regional Transit Voucher Program
Policies and Procedures

I) Voucher Information and Distribution Requirements

- A) Vouchers are available for purchase by participating agencies for \$10 each.
- B) Vouchers are sold in sets of 6 (3 round trips)
- C) Vouchers are intended for regional transportation uses, local transit providers should be utilized when available.
- D) Each voucher will allow the recipient one-way transportation with a participating regional transit provider.
- E) Voucher stubs will be collected by drivers as fare and submitted for reimbursement within 30 days of receipt.
- F) Vouchers expire 1 year after purchase.

II) Program Participants

- A) Participation is defined through an Agency Agreement and/or Provider Agreement signed and on file with the Southwest Colorado Council of Governments.
- B) Participating providers will report usage on a quarterly basis.
- C) Participating agencies will identify eligibility, participation, and compensation requirements for disbursement of vouchers, outlined in Attachment A of the Agency Agreement.
- D) Eligibility requirement must meet the following guidelines
 - i) Vouchers are not valid for rides eligible for Medicaid reimbursement.
 - ii) Vouchers may be used by seniors as their “suggested donation” for Transit Providers operating under the Older Americans Act.
 - iii) Compensation received for vouchers by participating agencies is not to exceed initial cost per voucher.
- E) Request for termination from the program must be submitted in writing to Travel Voucher Program Coordinator 30 days prior to ceasing service

III) Order and Payment Policies

- A) Voucher orders must be submitted via email to transit@swccog.org, please allow 2-3 business days for processing.
- B) Payment for vouchers is due at time of purchase.
- C) Vouchers can be picked up in person or mailed to purchasing agency.
- D) Minimum of 6 vouchers per order.
- E) Unused vouchers are not eligible for refund, please order carefully.
- F) Reimbursement will be processed and paid monthly, within 2 weeks of reimbursement request submission.

IV) Reporting Requirements and Procedures

- A) Reimbursement Requests/ Quarterly Reports must be submitted in order to receive reimbursement for rides provided.
- B) Reimbursement Request form for Transit Providers will be provided and includes:
 - i) Total number of vouchers received
 - ii) Anticipated reimbursement amount
- C) Quarterly Reports from Distributing Agencies to include:
 - i) Number of vouchers issued
 - ii) Total Transferred to other agency
 - iii) Voucher recipient demographic information (age, income, ride purpose)
- D) Please notify Transit Voucher Program Coordinator of any agency changes such as contact information, primary contact person, agency name, affiliation etc...
- E) More than two (2) missed reports will be considered a breach of signed agreements and result in reimbursements withheld and/or purchasing privileges revoked until complete documentation is received.

SWCO RCC Regional Transit Voucher Program Agency Agreement

The purpose of this agreement is to outline the relationship between the Southwest Colorado Council of Governments (SWCCOG), on behalf of the Southwest Colorado Regional Coordination Council and regional agency participation in the Transit Voucher Program. Participation is defined in this agreement in conjunction with Attachment A; in accordance with Policies and Procedures.

I) Program Participation:

- A) Vouchers are available for purchase by participating agencies for \$10 each, in sets of 6 and are valid for up to 1 year.
- B) Vouchers are eligible for regional transportation between Mancos, Durango and Pagosa Springs.
- C) Participating agencies will set eligibility, participation, and/or compensation requirements for disbursement of vouchers; included as Attachment A of this agreement.
- D) Eligibility requirements have the following restrictions.
 - i) Vouchers are not valid for rides eligible for Medicaid reimbursement.
 - ii) Vouchers may be used by seniors as their “suggested donation” for Transit Providers operating under the Older Americans Act.
 - iii) Client compensation for vouchers is not to exceed initial cost to distributing agency.
- E) Program assistance and staff training is available for participating agencies
- F) Request for termination from the program must be submitted in writing to Travel Voucher Program Coordinator 30 days prior to termination.

II) Order and Payment:

- A) Orders must be for a minimum of 6 vouchers and submitted via email to transit@swccog.org, and be paid for at the time of purchase.
- B) Unused vouchers are not eligible for refund, but can be transferred to other participating agencies according to Policies and Procedures.

III) Reporting Requirements:

- A) Quarterly Reports from Distributing Agencies to include:
 - i) Total issued (per agency agreement)
 - ii) Current inventory
 - iii) Total Transferred to other agency
 - iv) Voucher recipient demographic information (based on identified voucher eligibility)
- B) More than two (2) missed reports will be considered a breach of this agreement and result in purchasing privileges revoked until complete documentation is received.

By signing as a participating Agency in the Transit Voucher Program, you agree to the identified Policies and Procedures of this program.

Transit Provider Primary Contact Date

SWCCOG Executive Director Date

**Southwest Colorado Regional Coordinating Council
Regional Transit Voucher Program
Agency Agreement- Attachment A**

This attachment is provided in order to further delineate the relationship between the Southwest Colorado Council of Governments (SWCCOG), on behalf of the Southwest Colorado Regional Coordination Council and regional agency participation in the Transit Voucher Program. This form is to be used in conjunction with the Agency Agreement to identify eligibility requirements for dispersing Transit Vouchers by the identified agency.

I) Program Guidelines:

- A) Participating agencies will set eligibility, participation, and/or compensation requirements for disbursement of vouchers; included as Attachment A of this agreement.
- B) Eligibility requirements have the following restrictions.
 - i) Vouchers are not valid for rides eligible for Medicaid reimbursement.
 - ii) Vouchers may be used by seniors as their “suggested donation” for Transit Providers operating under the Older Americans Act.
 - iii) Client compensation for vouchers is not to exceed initial cost to distributing agency.

II) Eligibility Guidelines for clients receiving Regional Transit Vouchers

Please identify guidelines used by your agency to determine who will receive Transit Vouchers in accordance with Program Guidelines. Suggestions of things to include in your determination are included below.

- A) Agency Clientele?
- B) Income Requirements?
- C) Program/ Agency Engagement?
- D) Limits on # of vouchers per person?
- E) Age?
- F) Disability?

Southwest Colorado Regional Coordinating Council

Regional Transit Voucher Program

Transit Provider Agreement

The purpose of this agreement is to outline the relationship between the Southwest Colorado Council of Governments (SWCCOG), on behalf of the Southwest Colorado Regional Coordination Council and regional Transit Providers participating in the Transit Voucher Program. Participation is defined in this agreement in accordance with Policies and Procedures.

I) Program Participation:

- A) Drivers will accept vouchers as payment for a one way trip on a regional route connecting Mancos, Durango, and Pagosa Springs
- B) Providers are to retain collected vouchers as documentation of services provided.
- C) Reimbursement for vouchers will be provided based on the following schedule:
 - i) Mancos/ Durango \$\$\$ (% of federal mileage rate?)
 - ii) Pagosa Springs / Durango \$\$\$ (% of federal mileage rate?)
- D) Program assistance and staff training available for participating Transit Providers
- E) Request for termination from the program must be submitted in writing to Travel Voucher Program Coordinator 30 days prior to termination.

II) Reporting Requirements:

- A) Reimbursement Requests must be submitted in order to receive compensation for services provided.
- B) Reimbursement Request form will be provided and collect the following information:
 - i) Total number of vouchers received
 - ii) Anticipated reimbursement amount
 - iii) Any additional information Transit Provider would like to provide
- C) Please notify Transit Voucher Program Coordinator of any agency changes such as contact information, primary contact person, agency name, affiliation etc...
- D) More than two (2) missed reports will be considered a breach of this agreement and result in reimbursements until complete documentation is received.

By signing as a participating Transit Provider in the Transit Voucher Program, you agree to the identified Policies and Procedures of this program.

Transit Provider Primary Contact Date

SWCCOG Executive Director Date

Attachment: TVP Provider Agreement (1715 : Transit Report)